

DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT

INTRADEPARTMENTAL CORRESPONDENCE

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MEMORANDUM

DATE: April 17, 2025

TO: Paulette Territo

Administrative Program Director

Consultant Contract

FROM: Terrence J. Donahue, Jr.

Secretary

RE: Selection Justification

Contract 4400031331 IDIQ for Design Services

Statewide with Majority of Work in District 04

In accordance with Louisiana Revised Statute 48:293, this memorandum serves as documentation of my selection of the Halff Associates, Inc. firm for the captioned project.

Stanley Consultants, Inc.'s proposal was scored the highest by the Project Evaluation Team; however, they were recently awarded an IDIQ contract for similar design services. Therefore, to ensure the availability of consultants and to distribute the workload fairly and equitably, I have selected the number 2 ranked firm, Halff Associates, Inc.

TJD:pjp

RECOMMENDED FOR APPROVAL

DATE

RECOMMENDED FOR APPROVAL

DATE

RECOMMENDED FOR APPROVAL

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1/17/25