



DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT

INTRADEPARTMENTAL CORRESPONDENCE

REFERRED TO

- _____ REFERRED FOR ACTION
- _____ ANSWER FOR MY SIGNATURE
- _____ FOR FILE
- _____ FOR YOUR INFORMATION
- _____ FOR SIGNATURE
- _____ RETURN TO ME
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- _____ PLEASE ADVISE ME

BY _____ DATE _____
 BY _____ DATE _____
 BY _____ DATE _____

MEMORANDUM

DATE: March 27, 2024

TO: Paulette Territo
 Administrative Program Director
 Consultant Contract

FROM: Terrence J. Donahue, Jr.
 Secretary

RE: Selection Justification
 Contract 4400027687
 Statewide Professional Hydrographic Surveying Services
 IDIQ Contract

In accordance with Louisiana Revised Statute 48:293, this memorandum serves as documentation of selection of Lazenby & Associates, Inc. (Number 2).

NTB Associates, Inc. received the No. 1 ranking, but it was recently recommended for award of IDIQ Contract No. 4400027686 (IDIQ Contract for Professional Hydrographic Surveying Services). DOTD's Location and Survey Section typically manages 2 Hydrographic Surveying IDIQs running concurrently, Northern Districts (4400027687) and the Southern Districts (4400027686). Due to the consistent volume of the work contained within these IDIQs, it would be difficult for one consultant to provide the required data in the time frame required. There is also a risk to the department/public that one consultant may not be available to perform emergency hydrographic-related survey tasks.

For these reasons, I have selected Number 2.


TJD:CSM

RECOMMENDED FOR APPROVAL

DATE

RECOMMENDED FOR APPROVAL

DATE

DocuSigned by:
 RECOMMENDED FOR APPROVAL

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DATE
4/1/2024

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