

June 15, 2020

ADVERTISEMENT DATE: May 15, 2020

IDIQ CONTRACT NOS. 40000130, 40000131, 40000132, 40000133, 40000134, 40000135, 40000136, 40000137, 40000138 & 40000139

IDIQ CONTRACTS FOR RIGHT OF WAY TITLE RESEARCH SERVICES FOR PROJECTS STATEWIDE

QUESTIONS AND ANSWERS

- Q1** Would there be multiple Title & Admin projects under a typical Contract awarded to the 10 Consultants?
- A1** The Real Estate Section anticipates multiple Title Research projects to be awarded to consultants over the 5-year period. Administrative functions related to the title research tasks are expected to be performed as necessary.
- Q2** If so, what is a ballpark on amount of projects?
- A2** Over the past 5 years, the Real Estate section sent out queries for roughly 40 projects. The average compensation for each project was \$7,500.00 and ranged from \$450.00 - \$27,150.00
- Q3** Is the contract \$50K a year or \$50K spread out through the 5 years (\$10K year)?
- A3** The contract is for a maximum \$50K and will expire after 5 years or when the \$50K maximum has been expended, whichever is first.
- Q4** For travel purposes, is there a General County or area where these Contracts occur? Or, is it statewide?
- A4** The contracts are for services statewide.
- Q5** Will deeds and records be available online or issued through DOTD for all projects in the Contract?
- A5** Availability of deeds and records vary based on the Parish. Consultants are expected to visit the Parish Courthouse in person if the required deeds, records, maps, plats, etc. are not available online for the Parish in which the project is located.
- Q6** The Secondary Selection Process occurs only after your firm were to be selected from the evaluations of the DOTD 23-119 form, correct?
- A6** Correct. The Secondary Selection Process is used to award a task order/project to a consultant who has a contract.
- Q7** Search conveyance records for all acts involving the present owner(s) and each predecessor in title for a time period covering the lesser of three (3) valid transfers or thirty (30) years. Should three (3) transfers not date back eleven (11) years, abstractor must search as many valid transfers as necessary to complete an eleven (11) year search for each parcel. Question: 30 year title search is preferred, but 11 year title search for 3 transfers of less than 11 years, correct?
- A7** You must research and provide all acts going back a minimum of 11 years. If you have not provided 3 valid transfers, then continue researching until you have reached 3 valid transfers or a valid transfer that is equal to or greater than thirty (30) years old.

- Q8** It states to “*train and manage sub-consultants*”. To clarify, who would be subs we are responsible outside our firm?
- A8** You are required to train and manage any sub-consultants you include as sub-consultants in your submittal.
- Q9** Would it be a detriment to our application to add information about our biggest project to date that involves hundreds of abstracts and curative work but is for a private company?
- A9** The SF 23-119 form and attached resumes are the only information provided to the evaluation team. Any supplemental documents that are submitted will not be included.