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| **DOTD STANDARD FORM: 23-120**  **Right of Way Acquisition and Related Services:**  **Construction Cost** | | | **Revised: October 5, 2021** |
| **Prime consultant should fill in the DOTD Form 23-120 provided without altering the text provided in the form. All sections must be completed. For sections that do not apply, mark N/A.** | | | |
| 1. Advertisement Title | 2. Advertisement Announcement Date | 3. Advertisement Contract Numbers | |
| IDIQ Contracts for Right of Way Construction Cost Services for Projects Statewide | October 7, 2021 | 40000140, 40000141 & 40000142 | |
| 4. Prime Consultant Name (as registered with the Louisiana Secretary of State) | |  | |
| 5. Prime Consultant mailing address | |  | |
| 6. Prime Consultant physical address (primary address where work will be performed – will be used for location evaluation criteria) | |  | |
| 7. Name, title, phone number, and email address of official with signing authority for this proposal | |  | |
| 8. Name, title, phone number, and email address of prime consultant’s contract main point of contact (If same as #7, leave blank) | |  | |

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| This is to certify that all information contained herein is accurate and true, and that the team presently has sufficient staff to perform these services within the designated time frame. By submitting this proposal, proposer certifies that it is not engaged in a boycott of Israel and it will, for the duration of its contract obligations, refrain from a boycott of Israel. Proposer also certifies and agrees that the following information is correct: In preparing its response, the proposer has considered all proposals submitted from qualified, potential subcontractors and suppliers, and has not, in the solicitation, selection, or commercial treatment of any subcontractor or supplier, refused to transact or terminated business activities, or taken other actions intended to limit commercial relations, with a person or entity that is engaging in commercial transactions in Israel or Israeli-controlled territories, with the specific intent to accomplish a boycott or divestment of Israel. The proposer also has not retaliated against any person or other entity for reporting such refusal, termination, or commercially limiting actions. DOTD reserves the right to reject the response of the bidder or proposer if this certification is subsequently determined to be false, and to terminate any contract awarded based on such a false response. | | | | |
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|  | Original Signature, in blue ink on Original  (shall be same person as #7) |  | Date |  |

**9. Firm Size:**

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| --- | --- |
| Indicate the approximate number of personnel to be committed to this contract. | |
| Firm name | Number of personnel committed to this contract |
|  |  |

**10. Personnel List:**

Use the table below to identify all prime consultant staff designated to work on this contract. Please indicate the Minimum Personnel Requirements (MPRs) met by each person specified in the advertisement. Ensure the résumé reflects the required experience stated in the MPR.

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| --- | --- | --- | --- | --- | --- |
| Name | Employment Status\* | Type of license / certification  & number  (if applicable) | State of license | License / certification expiration date | MPR No. Met  (if applicable) |
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(Add rows as needed)

**\*Indicate here if employee is full-time, part-time or contract.**

**11. Staff Experience:**

**Please attach a short resume (max 3 pages) for each individual listed in #10.**

**12. Firm Experience:**

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| **Please list projects tasked to your FIRM by DOTD Real Estate Section in the past 5 years. List all projects completed. Projects still in progress will be listed in Section 13. Add extra lines as necessary.** | | | | |
| Project Number | Project Description | Parish | NTP Date  (Month/Year) | Number of Reports |
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| **Please list projects performed by your FIRM for other municipalities or expropriating authorities in the past 5 years. Add extra lines as necessary. The projects should be limited to a total of 10 projects.** | | | | |
| Project Number | Project Description | Parish | NTP Date  (Month/Year) | Number of Reports |
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**13. Workload**

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| **Please list projects for which your FIRM currently has open Task Orders with DOTD. This refers to any Task Order for which any deliverables are still owed and have not been paid for.** | | | | |
| Project Number | Project Name | NTP Date  (Month/Year) | Total Task Order ($) | Remaining Unpaid Balance ($) |
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15. **Approach and Methodology:**

Based on the sample scope of work assignment listed below, provide a description of how the work will be performed. Include any additional information or description of unique resources that are planned to be used to produce the deliverables. If the proposal is for an IDIQ contract, the consultant should review the scope of services in Attachment A to the advertisement to obtain a general understanding of what a typical task order would entail. The duration of the task order is not required. This section shall be limited to five pages. If more than five pages are included, all pages after the fifth page will not be evaluated.

The subject property contains a 1.386 acres site (175’ x 345’) and is zoned for commercial use. The site contains a 3,900 square foot building (65’ x 60’) and related site improvements. The subject property entails 2 commercial driveways measuring 25’ each. The driveways are located at the property lines on either side of the subject tract and the parking parallels the roadway and the front of the building. The zoning requires 1 parking space per 200 square feet of building area and all the green space parallels the roadway between the 2 driveways to a depth of 15 feet. The required area ends at the concrete curbing for the parking lot. The green space, business sign and the 12 parking spaces fronting along the roadway are in the required right of way. The business will not be allowed a variance in the after status. Zoning will require the owner to replace a portion of the green space (5 feet of depth of green space) and all parking spaces that are in the required right of way. The size and location of the driveways are unchanged after project completion. Describe the process/steps necessary to recapture the green space and parking spaces along with any functional issues that may arise based on the acquisition.