

**CONTRACT NO. 4400017069**  
**LOUISIANA WATERSHED INITIATIVE (LWI) MODELING CONTRACT**  
**Region No. 3**

As a reminder, the Advertisement specifically identifies **RULES OF CONTACT** that apply during the contract selection process, commencing on the advertisement posting date and ceasing at the time of final contract selection. **Any contact determined to be improper, at the sole discretion of DOTD, may result in the rejection of the proposal (i.e., DOTD Form 24-102).**

**Question and Answer**

**May 17, 2019:**

- Q1. Will a firm's past performance rating(s) and current workload with DOTD be evaluated for this advertisement?
- A1. **No, past performance and current workload with DOTD are not evaluation factors.**
- Q2. Since current workload with DOTD is not an evaluation factor for this advertisement, is it necessary to complete Section 17 of the DOTD Form 24-102?
- A2. **No, it is not necessary to complete Section 17 of the DOTD Form 24-102.**
- Q3. Will the value of this contract be counted in the workload of the selected Consultant for future DOTD transportation contract procurements?
- A3. **No.**

**May 23, 2019:**

- Q4. Will DOTD provide a comprehensive document illustrating a modeling approach to support their development of a detailed scope of work? Is this document available to us now?
- A4. **DOTD will provide guidance regarding modeling approach to the selected consultant after contract award. The level of detail will be provided with each task order.**
- Q5. Section 2.6, sub-sections 2.6.2 – 2.6.4 discuss the setting up of the HEC-HMS model with its associated calibration and verification. It describes the HEC-HMS setup for routing the flows in HEC-HMS and adding those flows to the HEC-RAS model. With the update to HEC-RAS, models can be setup for the "rain on grid" thus negating the need to route anything using HEC-HMS. Does DOTD not wish to use the "rain on grid" method of distributing excess rainfall? Is it preferable to DOTD for the modeler to construct a HEC-HMS model and route the flows to certain areas of the HEC-RAS model?
- A5. **HEC-HMS may or may not be utilized depending on the watershed. This will be determined based on the level of detail needed in a given reach and whether the area under consideration is within the state boundaries or not.**
- Q6. What type of ADCIRC-SWAN modeling is expected?

- A6. We do not expect any ADCIRC modeling with this contract.
- Q7. Will existing ADCIRC-SWAN models be provided by DOTD?  
A7. The existing ADCIRC models will be provided and will be used to set boundary conditions.
- Q8. Was the intent of the 5 years of experience as it relates to the “HEC products” identified in Attachment B, MPR No. 7, sub-bullet “c” to demonstrate overall experience in HEC products rather than specific experience with the individual programs?  
A8. Yes.
- Q9. Will there be Data Collection included in these contracts?  
A9. Yes, the discovery process is “data collection” and includes collecting and evaluating existing data, see sections 2.1, 2.2, 2.3, 2.4 and 2.5
- Q10. Is there a participation between NRCS and this project?  
A10. No. NRCS, in coordination with USGS, is acquiring some of the state LIDAR through a separate contract but are not directly involved with this project.
- Q11. Will DOTD consider extending the proposal submittal deadline so adjustments can be made in response to DOTD’s answers to consultant questions?  
A11. At this time, DOTD does not anticipate extending the proposal submission date.
- Q12. Would DOTD consider extending the proposal submittal date for modeling contracts beyond the announcement of selected proposer(s) for the OCD RFP #: 107140-056?  
A12. No.
- Q13. Are consultants required to be on the Annual Personnel List (APL) for this advertisement?  
A13. No. The APL requirement was specifically excluded for this advertisement.
- Q14. If a prime consultant is submitted as a sub-consultant on another consultant’s DOTD Form 24-102, will its proposal as a prime consultant be deemed non-responsive?  
A14. No, since there will be only one contract selected per region.
- Q15. There are advertisements for each LWI region. Is it possible for one consultant to be awarded the contract for more than one region?  
A15. Yes.
- Q16. Does a sub-consultant submit a DOTD Form 24-102 separate and apart from the prime consultant’s DOTD Form 24-102?  
A16. The prime consultant shall submit one fully bound DOTD Form 24-102, which will include each sub-consultants’ DOTD Form 24-102 (if sub-consultants are part of the team). The sub-consultants’ DOTD Form 24-102 must not be submitted separate and apart from the prime consultant’s final fully bound DOTD Form 24-102 when submitted to DOTD.
- Q17. Is it acceptable to use 11" x 17" pages throughout the DOTD Form 24-102?

A17. No. However, an 11" x 17" page, to be folded to an 8 1/2" x 11" page, is acceptable for Section 12 of DOTD Form 24-102 only.

Q18. May we submit a cover and cover letter with the DOTD Form 24-102?

A18. Yes. However, neither will be considered in the evaluation of the DOTD Form 24-102.

Q19. Section 16 of DOTD Form 24-102 asks for a description of how a firm intends to meet the Work Zone Training Requirements as provided in the advertisement for the contract. Is this necessary for this procurement?

A19. No. There are no Work Zone Training Requirements identified in the advertisement.

**June 3, 2019:**

Q20. On page 7 of the advertisement, it indicates one original and five copies are to be submitted. Does the sub-consultant's form, to be attached to the prime consultant's original, also need to be an original?

A20. The sub-consultant's DOTD Form 24-102 does not need to be an original. The original requirement only applies to the prime consultant's DOTD Form 24-102.

Q21. Would a licensed professional engineer registered with NCEES records satisfy the MINIMUM PERSONNEL REQUIREMENTS (MPRs) Nos. 3 and/or 4, if that person submits their application for Professional Engineering Licensure in Louisiana by Comity prior to the closing date of the advertisement?

A21. No. An individual must satisfy all requirements of the Louisiana Professional Engineering and Land Surveying Board (LAPELS) at the time the proposal is submitted.