

June 15, 2017

**CONTRACT NO. 4400011392  
RETAINER CONTRACT FOR  
DAM INSPECTION AND RELATED ENGINEERING  
OF STATE-REGULATED DAMS  
STATEWIDE**

**CONTRACT NO. 4400011393  
RETAINER CONTRACT FOR  
DAM INSPECTION AND RELATED ENGINEERING  
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Q1. Could one of the individuals under item 3 of Minimum Personnel Requirements be met with a contract employee?

A1. yes

Q2. Why is the compatibility factor (firm size to contract size) neutralized?

A2. The Firm Size rating was neutralized because this is a “small” retainer contract. The evaluation procedures allow DOTD to neutralize for small retainers. This allows DOTD to have a greater pool of qualified consultants to evaluate.

Q3. Using the scope of services in lieu of Table 8a/8b to represent the % of work was mentioned as a common mistake but no table was included in both of the Dam Inspection and Related Engineering of State Regulated Dams advertisements. What do we use to define the categories of work?

A3.

The information to this question can be found at the link and highlighted below.

[http://wwwsp.dotd.la.gov/Inside\\_LaDOTD/Divisions/Engineering/CCS/Pages/Manuals\\_Forms\\_Agreements.aspx?RootFolder=/Inside\\_LaDOTD/Divisions/Engineering/CCS/Forms/DOTD Form 24-102&FolderCTID=0x012000241752C53766DB4A8F71B17E6E40FDA7&View={7BC5FCB0-61C3-4D1C-B28E-F734205E5BF0}](http://wwwsp.dotd.la.gov/Inside_LaDOTD/Divisions/Engineering/CCS/Pages/Manuals_Forms_Agreements.aspx?RootFolder=/Inside_LaDOTD/Divisions/Engineering/CCS/Forms/DOTD Form 24-102&FolderCTID=0x012000241752C53766DB4A8F71B17E6E40FDA7&View={7BC5FCB0-61C3-4D1C-B28E-F734205E5BF0})

8a. List the work categories as defined in the advertisement and an estimated percentage of the work to be performed by the prime consultant and each sub-consultant. (Sub-consultants should put “see prime’s 24-102.” If the prime and sub-consultant(s) provide conflicting information, the information given in the prime consultant’s 24-102 will be utilized. Where required, actual table shall be taken from the advertisement. **If no work categories are given or if the prime will be completing 100% of the work, a table will not be required.**)

