

IDIQ CONTRACTS FOR RIGHT OF WAY BUSINESS VALUATION SERVICES

QUESTIONS AND ANSWERS - FINAL

Please carefully read the advertisement carefully.

- Q1** What information is being requested in regards to the “NTP Date”?
- A1** The “NTP Date” is the date on the Notice to Proceed letter for that project. If this is unavailable, then estimate the month/year your firm began work on that project.
- Q2** Does the personnel list need to include all possible team members who might work on a project? Are we limited to utilize only the personnel included on the list for projects?
- A2** Only the personnel listed will be evaluated for purposes of awarding the contracts. These personnel should be those that will be responsible for your firm’s final work product. Support personnel who do not meet the minimum requirements need not be listed and may assist with work on DOTD projects. Requests to add additional Business Valuation Consultants may be submitted over the term of the contract. These requests must be approved by DOTD prior to those personnel being responsible for the final work product on a DOTD project.
- Q3** Could you please clarify how scoring is conducted in regard to “*All consultants will be given a score of five (5).”?
- A3** All firms who meet the minimum requirements of the advertisement will be given a score of 5 in items designated with an asterisk, i.e. items 3, 4, 5, & 6 only.
- Q4** The evaluation criteria include “3. Consultant’s firm size as related to the project magnitude:*” – should additional information be added to the SF 23-118 to demonstrate firm size?
- A4** As stated in #3, all firms will be given a score of 5 in items 3, 4, 5, & 6. Information on firm size need not be provided.