

Addendum No. 1

Inquiries and Responses

RFP Solicitation No. 3000003390

Technical Assistance for State Safety Oversight

1. Can you please provide more specific details on the status of the in-process item 1 in the certification work plan, including status on each of the 12 action plan steps?
When denoted "In Process" means no substantive action has been taken. The only action item that has been completed is the adopting of the State Enforcement Authority.
2. What is the budget available for funding this project?
The budget has not been released.
3. Is the annual funding provided by the FTA intended to also cover TOTD's costs to support field investigative services and audit assistance?
The FTA funding allocation will cover a portion of SSO activities and all of contractor activities including field activities and audit assistance.
4. What is the process for getting regular travel approved?
Submit a simple travel request to the LADOTD SSO office.
5. In order to provide an apples-to-apples comparison of bidders' not-to-exceed pricing, can you provide any specific assumptions we should apply to the volume of anticipated field investigation services and audit assistance?
Audit assistance will likely be on the order of 2-3 days/year plus one full week for two persons every three years for the audit of NORTA by LADOTD and one full week for two persons every three years for the audit of LADOTD by FTA. Investigations will likely be a 10% sample of accidents in New Orleans which currently run approximately 60 accidents/year. The final rule making re: accident investigations has not yet been published.
6. Will the consultant be expected to assume all project management activities for this project including: reporting on planning, scheduling, reporting, communications, risk management and mitigation and change management? What project management functions, if any, will be performed by TOTD staff?
The consultant will not be expected to assume all project management activities. LADOTD intends on managing the daily activities of the SSO program. This contract is for technical assistance to the SSO. LADOTD manages the day to day workflow of accident reports, CAP tracking, hazard identification meetings, etc.
7. How many part-time and/or fulltime dedicated LADOTD resources do you anticipate having assigned to this work, and what will their roles be?
LADOTD has one full time SSO. The technical assistance required by LADOTD through this contract is to assist LADOTD in developing a compliant MAP21 program per the certification work plan. LADOTD has 3 years from the time the final rule is published to implement the new program.
8. Prior to the new requirements under MAP-21, who served as the SSO for NORTA?
LADOTD is the designated SSO Agency.