

DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT

INTRADEPARTMENTAL CORRESPONDENCE

MEMORANDUM

DATE:

July 28, 2025

TO:

Paulette Territo

Administrative Program Director

Consultant Contract

FROM:

Glenn Ledet, Jr.

Secretary

RE:

Selection Justification

Contract #4400031039

IDIQ Contract for Roadway Design Services

Statewide

In accordance with Louisiana Revised Statute 48:293, this memorandum serves as documentation of the reasons I have selected Gresham Smith, the second-ranked firm, for award of the above contract.

While the evaluation committee team ranked the proposal submitted by T. Baker Smith highest among those submitted, this firm already has a contract with the department to provide the same scope of services. Specifically, T. Baker Smith holds Contract #4400024928, a statewide IDIQ contract for the provision of roadway design services executed on March 31, 2023. As services in addition to those currently provided by T. Baker Smith are needed, and to ensure sufficient capacity for the timely completion of all roadway design services required by the department, I have selected the second highest ranked proposer, Gresham Smith, to be awarded Contract #4400031039.

GPL:tjd

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FOR FILE

FOR APPROVAL PLEASE ADVISE ME

REFERRED FOR ACTION
ANSWER FOR MY SIGNATURE

FOR YOUR INFORMATION FOR SIGNATURE RETURN TO ME PLEASE SEE ME PLEASE TELEPHONE ME

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7/28/25 DATE

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