



DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT

INTRADEPARTMENTAL CORRESPONDENCE

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MEMORANDUM

DATE: January 3, 2025
TO: Paulette Territo
Administrative Program Director
Consultant Contract
FROM: Terrence J. Donahue, Jr.
Secretary
RE: Selection Justification
Contract 4400031004
Entity Contract for Natchitoches Safe Streets Revitalization
Natchitoches Parish

In accordance with Louisiana Revised Statute 48:293, this memorandum serves as documentation of the reasons for my selection of Gresham Smith (Number 2).

Digital Engineering & Imaging, Inc. scored the highest for this proposal that the Department of Transportation and Development advertised recently. Its score was 128.60. Gresham Smith came in second with a score of 126.20. The City of Natchitoches, who will provide partial funding for the project associated with this contract, recommended Gresham Smith, based upon the City's positive experience working with Gresham Smith's subcontractors in the past. Additionally, the City noted that Gresham Smith scored higher "relative to [its] workload", leading the City to believe this contractor will be in a better position to deliver the services in a timely manner.

While the law does not mandate that I accept the City of Natchitoches's choice, La. R.S. 48:293(A)(2) authorizes me to consider an entity's recommendation if the entity is fully or partially funding the associated project. As noted above, the City is obligated to provide partial funding for the project associated with this contract. I find that the City's logic is both rational and persuasive.

For this reason, I have selected Number 2, Gresham Smith, for this contract.

TJD:CSM

RECOMMENDED FOR APPROVAL

DATE

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APPROVED

DATE

Handwritten signatures and dates: Cheryl McKenney 1/2/2025, [Signature] 1/3/25, and CSM