

December 18, 2018

**CONTRACT NOS. 4400015811 AND 4400015812
IDIQ CONTRACTS FOR ENVIRONMENTAL SERVICES
STATEWIDE**

Questions and Answers

- Q1. In the first paragraph of the advertisement, the following is stated: ***“Consultants who are a Louisiana or foreign LLC or corporation should be appropriately registered with the Louisiana Secretary of State, as contemplated by Title 12 of the Louisiana Revised Statutes, and with the Louisiana Professional Engineering and Land Surveying (LAPELS) Board under its rules for firms.”*** The minimum personnel requirements do not require a professional engineer or a professional land surveyor, why is there a requirement for firms to be registered with LAPELS?
- A1. The first paragraph of the advertisement is part of Consultant Contract Services’ (CCS) standard language and states ***“should be appropriately registered”***, therefore, since no professional engineer or professional land surveyor is required in the minimum personnel requirements, the firm is not required to be registered with LAPELS.
- Q2. On page 2, there is listed a Project Category Weighting as “Typical”. Why does this not correspond to the current DOTD Project Magnitude Criteria and Project Magnitude Designation?
- A2. The weightings do correspond to the “typical” category weightings of 3 for firm experience, 4 for staff experience, 6 for past performance, 2 for firm size, and 3 for work load. However, since the firm size was neutralized, all firms will receive the same score (5).
- Q3. On page 6 of 46 of the Advertisement for the above referenced Contract Numbers, it indicates that in addition to the above requirements, if the Scope of Services in Attachment A includes Construction Engineering and Inspection (CE&I), the following training requirements shall be met **at the time the proposal is submitted**. The requirements include Field Engineer; Field Engineer Interns; Field Senior Technicians, Survey Party Chiefs, and SUE Worksite Traffic Supervisors; and other personnel. Please confirm that CE&I services are not required as part of the Scope Services for this advertisement and that the additional requirements are not necessary for this proposal.
- A3. The referenced paragraph above is part of the CCS standard language in the advertisement. There are no CE&I services required in the scope of services, therefore no additional requirements are necessary.

December 27, 2018 – Deadline extended from 1/3/19 to 1/15/19

- Q4. In regards to Work Zone Training Requirements, specifically as related to “Other Field Personnel”, are each of the personnel to be involved in field efforts required to obtain the necessary training?

A4. At least one (1) member of the field crew shall have Traffic Control Supervisor or Traffic Control Technician training.

Q5. Will an interested proposer be considered disqualified if the Work Zone Training Requirements are not met prior to submitting a proposal if evidence can be provided that requirements will be met prior to execution of the contract?

A5. No, all preconstruction Work Zone requirements shall be met prior to the contract execution.

Q6. If a firm is creating a joint-venture* with another firm, can they still submit as a sub-consultant on another team?

A6. If more than one (1) contract is to be selected based on this advertisement, no prime consultant is allowed to be a sub-consultant on any other consultant's 24-102. If a prime consultant is submitted as a sub-consultant on another consultant's 24-102, its proposal as a prime consultant may be deemed non-responsive.

*NOTE: The department will not consider joint ventures for consulting services, except in rare cases. In those cases, the advertisement will clearly specify that proposals of joint ventures will be considered.