



DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT

INTRADEPARTMENTAL CORRESPONDENCE


REFERRED TO

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MEMORANDUM

DATE: August 4, 2017

TO: Darhlene Major
Administrative Program Director
Consultant Contract

FROM: Shawn D. Wilson, Ph.D. 
Secretary

RE: Selection Justification
Contract 4400010670 Retainer
ITS Design and Implementation

BY _____ DATE _____

BY _____ DATE _____

BY _____ DATE _____

In accordance with Louisiana Revised Statue 48:293, this memorandum serves as documentation of selection of Stantec (Number 2).

The advertised project description sets forth that the work is statewide engineering and related services for the ITS Design and Implementation Program. The contract will be a statewide retainer for a maximum of 3 million dollars. Gresham, Smith & Partners (GSP), is the number 1 ranked firm by only 0.17 points. However, the average firm and staff rating of Stantec was significantly higher (4.06, 3.88) than GSP (3.3, 3.4). Also, the contract requires 2% DBE goal and Stantec’s submittal committed to a 3% goal. Finally, according to the project manager, GSP has 8 active task orders with the IT section and Stantec does not currently have an ITS contract. It will be necessary to issue 2 task orders under this retainer as soon as the contract is signed. Consequently, Stantec has no current taskers that would affect its ability to perform.

For these reasons, I have selected Number 2.

SW:CD:cd