



**REQUEST FOR PROPOSALS**

**LTRC Project No. 20-1ST**

**SIO No. DOTLT1000342**

**DEVELOPING LIVE LOAD DISTRIBUTION FORMULAS FOR CAST-IN-PLACE  
CULVERTS IN LOUISIANA**

We are enclosing a request for proposals pertaining to the captioned topic for your distribution to appropriate personnel who may wish to respond. A copy of LTRC Research Manual can be found here: [http://www.ltrc.lsu.edu/pdf/2016/LTRC\\_RESEARCH\\_MANUAL\\_FINAL.pdf](http://www.ltrc.lsu.edu/pdf/2016/LTRC_RESEARCH_MANUAL_FINAL.pdf), which defines an acceptable proposal format in Chapter 3.3. Proposals must be submitted using the downloadable Proposal Form found here: <http://www.ltrc.lsu.edu/downloads.html>. A copy of a Proposal Review Form that our review panel uses to rate the proposals can be found here: [http://www.ltrc.lsu.edu/pdf/proposal\\_review.pdf](http://www.ltrc.lsu.edu/pdf/proposal_review.pdf).

Please note that you must use the forms that are linked in these instructions above. In addition, your proposal title must exactly match our RFP title. A different titled RFP will not be considered.

Proposals may be submitted in one of the following manners: (1) Electronically in PDF format, or (2) Ten (10) hard copies of the proposal must be received by LTRC by 12:00 PM (Noon), Thursday, **JANUARY 2, 2020**. It is estimated that the starting date for this project will be February 2020.

**Electronic Copy Proposals should be submitted to:**

Samuel B. Cooper, Jr, Ph.D., P.E.

[Samuel.Cooper@la.gov](mailto:Samuel.Cooper@la.gov) copying Sheri Hughes [Sheri.Hughes@la.gov](mailto:Sheri.Hughes@la.gov)

**Hard Copy Proposals should be submitted to:**

Samuel B. Cooper, Jr. Ph.D., P.E., Director

Louisiana Transportation Research Center

4101 Gourrier Ave.

Baton Rouge, LA 70808

Dr. Walid Alaywan has been assigned to manage this project and may be contacted at 225-767-9106 or [walid.alaywan@la.gov](mailto:walid.alaywan@la.gov) for any discussion of related concerns.

We value our relationship with your fine institution and appreciate your interest in the Center.

Sincerely,

Samuel B. Cooper, Jr., Ph.D., P.E.

Director