

October 5, 2018

**CONTRACT NO. 4400013850 AND 4400015487  
IDIQ CONTRACT FOR DESIGN OF SAFETY PROJECTS  
STATEWIDE WITH MAJORITY OF WORK IN DISTRICTS 02, 61, AND 62**

**Question and Answers**

Q1. Is it permissible for a sub-consultant to be a team member on both of the contracts 44-13850 & 44-13851??

A1. Yes.

Q2. Would being on a team for both contracts affect the ability of the prime to be selected?

A2. No.

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Q3. For the Scope of Services noted on Page 12 of 36, it states the following:

*“Consultant will perform traffic engineering studies, develop project feasibility reports, provide site investigations, provide surveying services, and prepare preliminary plans and final plans for selected pedestrian enhancement projects, sidewalk projects, signing and marking projects and road safety improvement projects.”*

Furthermore, Item #2 of the Minimum Personnel Requirements noted on Page 16 of 36 states the following:

*“At least one (1) principal or a responsible member of the prime consultant must employ on a full time basis, a minimum of one (1) professional civil engineer registered in the state of Louisiana, with at least five (5) years of experience in responsible charge of roadway design projects.”*

Since the scope of services of this RFQ is for traffic engineering studies, project feasibility reports, pedestrian enhancement projects, sidewalk projects, signing and marking projects and road safety improvement projects (all of which are not typical roadway design projects), will an individual who is shown for item #2 of the MPR be deemed non-compliant if his/her experience is shown to match the scope of services?

A3. An individual who is identified as satisfying a specific MPR will be evaluated against that MPR and graded accordingly.

- Q4. If a firm does not have a Past Performance Rating, how will its rating be determined for this advertisement?
- A4. Consultants with no past performance rating in a given category will be assigned the average rating of the firms submitting for that category, the statewide average rating for that category, or three (3.0), whichever is lowest as of the date the advertisement was posted.
- Q5. What will be the maximum compensation for each IDIQ contract? Page 2 of 36 notes \$2,500,000 whereas Page 4 of 36 (under COMPENSATION) notes \$1,500,000.
- A5. Page 2 states “The contract amount is **\$250,000-\$2,500,000**” (\$1,500,000 falls between \$250,000 and \$2,500,000).