



DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT
INTRADEPARTMENTAL CORRESPONDENCE

REFERRED TO

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MEMORANDUM

DATE: December 10, 2018
TO: Darhlene Major
Admin Program Director 4
FROM: Shawn D. Wilson, Ph.D.
Secretary
RE: Selection Justification
Contract No. 4400014884
Contract for CE&I-District 08

BY _____ DATE _____
BY _____ DATE _____
BY _____ DATE _____

In accordance with Louisiana Revised Statute 48:293, this memorandum serves as justification for selection of Pan American Engineers.

The advertised project description provides that this is a contract for CE&I services to be performed for DOTD District 08. The short list identified Michael Baker as number 1 and Pan American Engineers as number 2 in overall rank. Pan American Engineers is located within District 08 in Alexandria. Additionally, this project has a DBE goal of 5.0%, which Pan American has exceeded the goal with 8.0% of the work going to DBE firms. It is to be noted that DOTD has fallen short over its established DBE goal of 13% the last two fiscal years. Lastly, Michael Baker has been selected for a CE&I retainer contract for District 07.

As identified above, I have selected Pan American Engineers (2).

SW: jh

RECOMMENDED FOR APPROVAL _____ DATE _____

RECOMMENDED FOR APPROVAL _____ DATE _____

RECOMMENDED FOR APPROVAL _____ DATE _____

APPROVED _____ DATE 12/10/18