



**DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT**

**INTRADEPARTMENTAL CORRESPONDENCE**

REFERRED TO

- \_\_\_\_\_ REFERRED FOR ACTION
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**DATE:** January 5, 2023

**TO:** Michael Gorbaty  
Consultant Contract Services Administrator

**FROM:** Shawn D. Wilson, Ph.D.  
Secretary

**RE:** Selection Justification  
Contract Nos. 4400024927 and 4400024928  
IDIQ Contracts for Roadway Design Services  
Project Short List

BY \_\_\_\_\_ DATE \_\_\_\_\_  
 BY \_\_\_\_\_ DATE \_\_\_\_\_  
 BY \_\_\_\_\_ DATE \_\_\_\_\_

In accordance with Louisiana Revised Statute 48:293, this memorandum serves as justification for selection of Neel-Schaffer, Inc. and T. Baker Smith, L.L.C., ranked numbers 2 and 3, respectively, on the referenced short list for two IDIQ contracts.

The advertised project description provides that the scope of services is to perform all engineering services in support of roadway design for statewide projects.

The shortlist for these two contracts identifies Stantec Consulting Services, Inc. as number 1, Neel-Schaffer, Inc. as number 2, T. Baker Smith, L.L.C. as number 3, and Lazenby & Associates, Inc. as number 4 in overall rank. However, I am selecting Neel-Schaffer Inc. and T. Baker Smith, L.L.C. in an effort to ensure that work is adequately spread across this industry for the type of work being performed.

For these reasons and as identified above, I have selected Neel-Schaffer, Inc. and T. Baker Smith, L.L.C., Numbers 2 and 3.

SDW:dmm

Attachment

RECOMMENDED FOR APPROVAL DATE

RECOMMENDED FOR APPROVAL DATE

RECOMMENDED FOR APPROVAL DATE

 1-5-23  
 APPROVED DATE