

CONSULTANT TECHNICAL EVALUATION
TYPE OF WORK: Pavement and Geotechnical Services

Prime Consultant Sub Consultant

Consultant Name : _Consultant Example

Project Number : Rating Number : 1

P.O. / Contract :

Project Description : Consultant Rating Example Form.

Type of Work : Geotechnical
 Construction / Design / Exploration

Subject Rated :

Comments : Example of the "Location and Survey" Consultant Rating Form.

NOTE: Example Only - Questions Subject To Change.

NOTE: Contract Management Components Issued Only When Prime Consultants Are Selected For Rating.

Rating Score: **0.0**

Rating Score Summary:

Contract Management : 0.0 (No Criteria Rated In This Section)
 Communication : 0.0 (No Criteria Rated In This Section)
 Construction : 0.0 (No Criteria Rated In This Section)
 Cost Control : 0.0 (No Criteria Rated In This Section)
 Design : 0.0 (No Criteria Rated In This Section)
 Deliverables : 0.0 (No Criteria Rated In This Section)
 Problem Solving : 0.0 (No Criteria Rated In This Section)
 Scheduling : 0.0 (No Criteria Rated In This Section)
 Exploration : 0.0 (No Criteria Rated In This Section)

PERFORMANCE RATING SCALE

- 5 Outstanding Performance**
Consistently Exceeded Expectations
- 4 Above Satisfactory Performance**
Often Exceeded Expectations
- 3 Satisfactory Performance**
Met Expectations
- 2 Marginal Performance**
Occasionally Below Expectations
- 1 Unacceptable Performance**
Consistently Below Expectations

TOTAL RATED SCORE FOR ALL QUALITY CRITERIA

Note: An overall score of 3 is considered satisfactory performance. The maximum score attainable is 5.

CONSULTANT TECHNICAL EVALUATION
TYPE OF WORK: Pavement and Geotechnical Services

Instructions:

For each numbered item below, please select a score from 1 to 5 in accordance with the performance rating scale. Select N/A if the item is not applicable. Comments must be entered for ratings of 1 through 5.

Rating Scale : 1 - Unsatisfactory, 2 - Marginal, 3 - Satisfactory, 4 - Above Satisfactory, 5 - Outstanding, 0 - N/A

Contract Management - Administration of Contract		1	2	3	4	5	N/A
1	Effectively and proactively controlled the Contract.	<input type="radio"/>	<input checked="" type="radio"/>				
2	Administered the Contract in an organized manner and was proficient in applying administrative, procedural and technical skills to Contract.	<input type="radio"/>	<input checked="" type="radio"/>				
3	Effectively coordinated with Department personnel to ensure effective Contract management, with required submittals made timely, in the subscribed format, with no material errors.	<input type="radio"/>	<input checked="" type="radio"/>				
4	Submitted properly documented invoices; contract funds were tracked and reported as requested to avoid rush amendments, out-of-fund conditions or supplemental agreements	<input type="radio"/>	<input checked="" type="radio"/>				
5	Complied with established DBE commitment	<input type="radio"/>	<input checked="" type="radio"/>				
6	FOR TASK DRIVEN CONTRACTS ONLY: Responded to the Department in a timely manner regarding tasks requests. For accepted tasks, promptly developed an understanding of the assignment, prepared and submitted an accurate time/fee package, and efficiently initiated the assignment	<input type="radio"/>	<input checked="" type="radio"/>				
Average Score (Total Score / Number of Sub-Criteria Rated)		0.0					
Comments:							

Contract Management - Management of Issues and Resources		1	2	3	4	5	N/A
1	Effectively resolved issues; made decisions based on solid logic and sufficient supporting detail.	<input type="radio"/>	<input checked="" type="radio"/>				
2.	Effectively minimized the unnecessary involvement of Department staff.	<input type="radio"/>	<input checked="" type="radio"/>				
3.	Effectively managed resources. Continuously provided experienced staff as proposed; was responsive to Department staffing requests; if personnel changes occurred, the credentials of replacement staff were equal to or exceeded the qualifications of the original staff approved, and Department approval was received.	<input type="radio"/>	<input checked="" type="radio"/>				
4.	FOR PROJECTS INVOLVING PERMITS: Sufficiently identified, analyzed and verified that all permit conditions were addressed. Thoroughly documented and proactively worked to resolve permitting issues in a timely manner.	<input type="radio"/>	<input checked="" type="radio"/>				
5.	FOR PROJECTS INVOLVING UTILITIES: Sufficiently verified that utilities were coordinated properly and shown in the plans/schedules including providing a summary of changes at subsequent phase submittals. ADDITIONALLY, FOR PROJECTS INVOLVING CONSULTANT UTILITY COORDINATION: succeeded in getting the utility agencies to accept the schedule, and consistently tracked and communicated with the utility companies so they complied with the schedules. Took appropriate action when schedules were not met.	<input type="radio"/>	<input checked="" type="radio"/>				
Average Score (Total Score / Number of Sub-Criteria Rated)		0.0					
Comments:							

CONSULTANT TECHNICAL EVALUATION

TYPE OF WORK: Pavement and Geotechnical Services

Instructions:

For each numbered item below, please select a score from 1 to 5 in accordance with the performance rating scale. Select N/A if the item is not applicable. Comments must be entered for ratings of 1 through 5.

Rating Scale : 1 - Unsatisfactory, 2 - Marginal, 3 - Satisfactory, 4 - Above Satisfactory, 5 - Outstanding, 0 - N/A

Contract Management - Communication, Documentation and Coordination		1	2	3	4	5	N/A
1	Provided the necessary project information to the Department and all project stakeholders in a timely manner.	<input type="radio"/>	<input checked="" type="radio"/>				
2	Scheduled, conducted and documented meetings in a timely manner.	<input type="radio"/>	<input checked="" type="radio"/>				
3	Immediately notified the Department of issues impacting schedule and costs; acted proactively by working with various stakeholders to minimize impacts; and resolved issues in a timely manner.	<input type="radio"/>	<input checked="" type="radio"/>				
4	Prepared thoroughly organized and completed project documentation including calculations, emails, memoranda, etc. and clear documentation of oral communications.	<input type="radio"/>	<input checked="" type="radio"/>				
5	Effectively tracked and monitored comment resolution and other action items to ensure timely resolution.	<input type="radio"/>	<input checked="" type="radio"/>				
6	Properly and efficiently logged, documented, tracked and took appropriate action on all public initiated inquiries from first contact through disposition or resolution.	<input type="radio"/>	<input checked="" type="radio"/>				
Average Score (Total Score / Number of Sub-Criteria Rated)		0.0					
Comments:							

Contract Management - Execution of Work		1	2	3	4	5	N/A
1	Ensured project schedule submittals were submitted and reviewed in accordance with the Contract.	<input type="radio"/>	<input checked="" type="radio"/>				
2	Reviewed the schedule monthly or as appropriate with the Department. Took appropriate action to reallocate resources if the work items fell behind schedule in accordance with the critical path to minimize impact to the overall schedule.	<input type="radio"/>	<input checked="" type="radio"/>				
3.	Consistently met project milestone dates within the overall project schedule	<input type="radio"/>	<input checked="" type="radio"/>				
4.	Provided project status updates in a timely manner	<input type="radio"/>	<input checked="" type="radio"/>				
5.	Effectively managed the budget and if applicable, was reasonable regarding claims for and negotiations of supplemental agreements.	<input type="radio"/>	<input checked="" type="radio"/>				
6.	Developed a Quality Control/Quality Assurance Plan, and adhered to the plan throughout the project.	<input type="radio"/>	<input checked="" type="radio"/>				
7.	Successfully met the scope and objectives of the project.	<input type="radio"/>	<input checked="" type="radio"/>				
Average Score (Total Score / Number of Sub-Criteria Rated)		0.0					
Comments:							

CONSULTANT TECHNICAL EVALUATION

TYPE OF WORK: Pavement and Geotechnical Services

Instructions:

For each numbered item below, please select a score from 1 to 5 in accordance with the performance rating scale. Select N/A if the item is not applicable. Comments must be entered for ratings of 1 through 5.

Rating Scale : 1 - Unsatisfactory, 2 - Marginal, 3 - Satisfactory, 4 - Above Satisfactory, 5 - Outstanding, 0 - N/A

Contract Management - Post-Design Activities	<table border="1"> <tr> <th>1</th> <th>2</th> <th>3</th> <th>4</th> <th>5</th> <th>N/A</th> </tr> </table>	1	2	3	4	5	N/A
1	2	3	4	5	N/A		
1 Effectively and proactively controlled the contract, including submitting properly documented invoices and reports, and prompt execution of task authorizations as applicable; successfully met the scope and objectives of the project.	<table border="1"> <tr> <td><input type="radio"/></td> <td><input type="radio"/></td> <td><input type="radio"/></td> <td><input type="radio"/></td> <td><input type="radio"/></td> <td><input checked="" type="radio"/></td> </tr> </table>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>		
2 Minimized the unnecessary involvement of the Department; effectively managed resources, including providing appropriate staff.	<table border="1"> <tr> <td><input type="radio"/></td> <td><input type="radio"/></td> <td><input type="radio"/></td> <td><input type="radio"/></td> <td><input type="radio"/></td> <td><input checked="" type="radio"/></td> </tr> </table>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>		
3 Provided necessary project information in a timely manner; effectively tracked, monitored and documented actions taken during post-design activities; effectively communicated with the Department's construction support personnel during construction activities.	<table border="1"> <tr> <td><input type="radio"/></td> <td><input type="radio"/></td> <td><input type="radio"/></td> <td><input type="radio"/></td> <td><input type="radio"/></td> <td><input checked="" type="radio"/></td> </tr> </table>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>		
4 Resolved issues arising during construction in a timely manner.	<table border="1"> <tr> <td><input type="radio"/></td> <td><input type="radio"/></td> <td><input type="radio"/></td> <td><input type="radio"/></td> <td><input type="radio"/></td> <td><input checked="" type="radio"/></td> </tr> </table>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>		
5 Tracked, monitored and responded quickly and efficiently to shop drawing reviews and construction Requests for Information (RFI's).	<table border="1"> <tr> <td><input type="radio"/></td> <td><input type="radio"/></td> <td><input type="radio"/></td> <td><input type="radio"/></td> <td><input type="radio"/></td> <td><input checked="" type="radio"/></td> </tr> </table>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>		
Average Score (Total Score / Number of Sub-Criteria Rated)	0.0						
Comments:							

Contract Management Section Average Score (Total Score / Number of Sub-Criteria Rated)

0.0

EXAMPLE ONLY

Questions Subject To Change

CONSULTANT TECHNICAL EVALUATION

TYPE OF WORK: Pavement and Geotechnical Services

Instructions:

For each numbered item below, please select a score from 1 to 5 in accordance with the performance rating scale. Select N/A if the item is not applicable. Comments must be entered for ratings of 1 through 5.

Rating Scale : 1 - Unsatisfactory, 2 - Marginal, 3 - Satisfactory, 4 - Above Satisfactory, 5 - Outstanding, 0 - N/A

Communication	1 2 3 4 5 N/A
1 Project Manager was kept informed of project progress via weekly updates	<input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
2 Open communication lines were established and maintained	<input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
3 All contract modification requests and correspondence were issued in formal written documents	<input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
4 Communication content is adequate and appropriate for the project	<input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
5 Represented the Department willingly and effectively to the public as necessary	<input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
6 Provided necessary project information to the PM in a timely manner	<input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
7 Specific requests from other DOTD personnel were handled promptly and appropriately	<input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
Average Score (Total Score / Number of Sub-Criteria Rated)	0.0
Comments:	

EXAMPLE ONLY

Questions Subject To Change

CONSULTANT TECHNICAL EVALUATION

TYPE OF WORK: Pavement and Geotechnical Services

Instructions:

For each numbered item below, please select a score from 1 to 5 in accordance with the performance rating scale. Select N/A if the item is not applicable. Comments must be entered for ratings of 1 through 5.

Rating Scale : 1 - Unsatisfactory, 2 - Marginal, 3 - Satisfactory, 4 - Above Satisfactory, 5 - Outstanding, 0 - N/A

Load Test	1 2 3 4 5 N/A
1 Follows all applicable specifications	<input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
2 Uses adequate displacement monitoring instrumentation (resolution, type of gauges, number of gauges, etc.)	<input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
3 Employs problem solving & resolves improper test setup or execution	<input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
4 Exhibits clear understanding of the required outcome (LRFD vs. ASD ultimate load, etc.)	<input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
5 Interprets and reports all relevant data (pile driving logs, associated PDA data, setup curves, boring logs, load vs. deflection curves)	<input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
6 Uses load test results to obtain savings or increase efficiency, when applicable	<input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
7 Uses static and dynamic testing results to provide pile or shaft order lengths	<input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
8 Provides construction consultation regarding foundation installation problems, pile capacity verification, stability of the site, etc.	<input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
9 Pile/Shaft order lengths provided in a timely manner	<input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
Average Score (Total Score / Number of Sub-Criteria Rated)	0.0
Comments:	

Instrumentation	1 2 3 4 5 N/A
1 Maintains up-to-date calibration & software	<input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
2. Obtains high quality data	<input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
3. Uses real time data to make sound engineering decisions	<input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
4. Exhibits clear understanding of the required outcome (quantity, location, frequency of monitoring, etc.)	<input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
5. Interprets and reports the relevant data clearly	<input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
Average Score (Total Score / Number of Sub-Criteria Rated)	0.0
Comments:	

CONSULTANT TECHNICAL EVALUATION

TYPE OF WORK: Pavement and Geotechnical Services

Instructions:

For each numbered item below, please select a score from 1 to 5 in accordance with the performance rating scale. Select N/A if the item is not applicable. Comments must be entered for ratings of 1 through 5.

Rating Scale : 1 - Unsatisfactory, 2 - Marginal, 3 - Satisfactory, 4 - Above Satisfactory, 5 - Outstanding, 0 - N/A

Cost Control		1	2	3	4	5	N/A	
1	Project did not exceed original estimated costs without justification	<input type="radio"/>	<input checked="" type="radio"/>					
2	Project was completed at or below established maximum fee/man-hours	<input type="radio"/>	<input checked="" type="radio"/>					
3	Requests for additional funding/man-hours received promptly and with proper documentation	<input type="radio"/>	<input checked="" type="radio"/>					
4	Invoices followed the required DOTD layout	<input type="radio"/>	<input checked="" type="radio"/>					
5	Invoices include proper backup reporting	<input type="radio"/>	<input checked="" type="radio"/>					
6	Any revisions were completed promptly and accurately	<input type="radio"/>	<input checked="" type="radio"/>					
Average Score (Total Score / Number of Sub-Criteria Rated)								0.0
Comments:								

EXAMPLE

Questions Subject To Change

CONSULTANT TECHNICAL EVALUATION

TYPE OF WORK: Pavement and Geotechnical Services

Instructions:

For each numbered item below, please select a score from 1 to 5 in accordance with the performance rating scale. Select N/A if the item is not applicable. Comments must be entered for ratings of 1 through 5.

Rating Scale : 1 - Unsatisfactory, 2 - Marginal, 3 - Satisfactory, 4 - Above Satisfactory, 5 - Outstanding, 0 - N/A

General	1	2	3	4	5	N/A
1 Complied with all Department design requirements	<input type="radio"/>	<input checked="" type="radio"/>				
2 Reasonable assumptions made of applicable design criteria	<input type="radio"/>	<input checked="" type="radio"/>				
3 Detailed calculations provided	<input type="radio"/>	<input checked="" type="radio"/>				
4 Completeness of engineering analysis and evaluations	<input type="radio"/>	<input checked="" type="radio"/>				
5 Completeness of reports	<input type="radio"/>	<input checked="" type="radio"/>				
Average Score (Total Score / Number of Sub-Criteria Rated)	0.0					
Comments:						

Piles	1	2	3	4	5	N/A
1 Performs a reasonable characterization of the site based on available data	<input type="radio"/>	<input checked="" type="radio"/>				
2. Provides a pile design that considers drivability and installation issues	<input type="radio"/>	<input checked="" type="radio"/>				
3. Provides pile design(s) best suited for the project site (pile size, handling, transportation, end bearing layers, settlement)	<input type="radio"/>	<input checked="" type="radio"/>				
4. No major deficiencies were noted in the consultants design during the construction of the foundation	<input type="radio"/>	<input checked="" type="radio"/>				
Average Score (Total Score / Number of Sub-Criteria Rated)	0.0					
Comments:						

Drilled Shafts	1	2	3	4	5	N/A
1 Performs a reasonable characterization of the site based on available data	<input type="radio"/>	<input checked="" type="radio"/>				
2. Provides shaft design(s) best suited for the project site (installation issues, end bearing layers, etc.)	<input type="radio"/>	<input checked="" type="radio"/>				
3. No major deficiencies were noted in the consultants design during the construction of the foundation	<input type="radio"/>	<input checked="" type="radio"/>				
Average Score (Total Score / Number of Sub-Criteria Rated)	0.0					
Comments:						

Retaining Walls	1	2	3	4	5	N/A
1 Considers all appropriate design cases (drained, undrained, surcharges, etc.)	<input type="radio"/>	<input checked="" type="radio"/>				
2. Verifies the design for all modes of failure (internal and external stability)	<input type="radio"/>	<input checked="" type="radio"/>				
3. No major deficiencies were noted in the consultants design during the construction of the retaining wall	<input type="radio"/>	<input checked="" type="radio"/>				
Average Score (Total Score / Number of Sub-Criteria Rated)	0.0					

Comments:

Embankment / Walls

1. Considers all appropriate design cases (drained, undrained, surcharges, etc.)
2. Considers design/construction methods that minimize delay due to settlement (wick drains, surcharge, lightweight fill)
3. No major deficiencies were noted in the consultants design during the construction of the embankment/slope

Average Score (Total Score / Number of Sub-Criteria Rated)

1 2 3 4 5 N/A

<input type="radio"/>	<input checked="" type="radio"/>				
<input type="radio"/>	<input checked="" type="radio"/>				
<input type="radio"/>	<input checked="" type="radio"/>				

0.0

Comments:

EXAMPLE ONLY
Questions Subject To Change

CONSULTANT TECHNICAL EVALUATION

TYPE OF WORK: Pavement and Geotechnical Services

Instructions:

For each numbered item below, please select a score from 1 to 5 in accordance with the performance rating scale. Select N/A if the item is not applicable. Comments must be entered for ratings of 1 through 5.

Rating Scale : 1 - Unsatisfactory, 2 - Marginal, 3 - Satisfactory, 4 - Above Satisfactory, 5 - Outstanding, 0 - N/A

Deliverables	1	2	3	4	5	N/A
1 Appropriate DOTD drafting standards followed	<input type="radio"/>	<input checked="" type="radio"/>				
2 Plan sheets, reports, and other deliverables were legible, accurate, and comprehensive	<input type="radio"/>	<input checked="" type="radio"/>				
3 Evidence of Quality Control procedures in checking deliverables prior to submission	<input type="radio"/>	<input checked="" type="radio"/>				
4 Review comments were minimal and non-critical	<input type="radio"/>	<input checked="" type="radio"/>				
5 Any revisions were completed promptly	<input type="radio"/>	<input checked="" type="radio"/>				
Average Score (Total Score / Number of Sub-Criteria Rated)	0.0					
Comments:						

EXAMPLE ONLY

Questions Subject To Change

CONSULTANT TECHNICAL EVALUATION

TYPE OF WORK: Pavement and Geotechnical Services

Instructions:

For each numbered item below, please select a score from 1 to 5 in accordance with the performance rating scale. Select N/A if the item is not applicable. Comments must be entered for ratings of 1 through 5.

Rating Scale : 1 - Unsatisfactory, 2 - Marginal, 3 - Satisfactory, 4 - Above Satisfactory, 5 - Outstanding, 0 - N/A

Problem Solving		1	2	3	4	5	N/A	
1	Assumed responsibility for all contractual obligations	<input type="radio"/>	<input checked="" type="radio"/>					
2	Issues that affect the timeline were communicated to the PM and resolved with as little DOTD intervention as necessary	<input type="radio"/>	<input checked="" type="radio"/>					
3	Followed all instructions from the PM	<input type="radio"/>	<input checked="" type="radio"/>					
4	Maintained a positive and cooperative relationship with DOTD	<input type="radio"/>	<input checked="" type="radio"/>					
5	Effectively minimized the unnecessary involvement of DOTD staff	<input type="radio"/>	<input checked="" type="radio"/>					
Average Score (Total Score / Number of Sub-Criteria Rated)								0.0
Comments:								

EXAMPLE ONLY

Questions Subject To Change

CONSULTANT TECHNICAL EVALUATION
TYPE OF WORK: Pavement and Geotechnical Services

Instructions:

For each numbered item below, please select a score from 1 to 5 in accordance with the performance rating scale. Select N/A if the item is not applicable. Comments must be entered for ratings of 1 through 5.

Rating Scale : 1 - Unsatisfactory, 2 - Marginal, 3 - Satisfactory, 4 - Above Satisfactory, 5 - Outstanding, 0 - N/A

Scheduling	1	2	3	4	5	N/A
1 Effectively and proactively controlled the contract	<input type="radio"/>	<input checked="" type="radio"/>				
2 Established and followed the approved time-line for the project	<input type="radio"/>	<input checked="" type="radio"/>				
3 Work began on-time	<input type="radio"/>	<input checked="" type="radio"/>				
4 Work finished on-time	<input type="radio"/>	<input checked="" type="radio"/>				
5 Delays were reported and were justifiable	<input type="radio"/>	<input checked="" type="radio"/>				
6 Time extensions requested for promptly	<input type="radio"/>	<input checked="" type="radio"/>				
Average Score (Total Score / Number of Sub-Criteria Rated)						0.0
Comments:						

EXAMPLE ONLY
 Questions Subject To Change

CONSULTANT TECHNICAL EVALUATION
TYPE OF WORK: Pavement and Geotechnical Services

Instructions:

For each numbered item below, please select a score from 1 to 5 in accordance with the performance rating scale. Select N/A if the item is not applicable. Comments must be entered for ratings of 1 through 5.

Rating Scale : 1 - Unsatisfactory, 2 - Marginal, 3 - Satisfactory, 4 - Above Satisfactory, 5 - Outstanding, 0 - N/A

Pre-Field	1 2 3 4 5 N/A
1 Obtained all of the proper permits as required	<input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
2 Obtained rights of entry as necessary	<input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
3 Investigated site conditions	<input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
4 Exercised sound engineering judgment in the placement of borings	<input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
Average Score (Total Score / Number of Sub-Criteria Rated)	0.0
Comments:	

Field Exploration	1 2 3 4 5 N/A
1 Knowledge and proficiency in the applicable sampling and field testing procedure standards (i.e. AASHTO, ASTM, DOTD TR)	<input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
2 Assigned personnel and equipment appropriate to the project requirements	<input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
3 Sample intervals meet or exceed contract requirements	<input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
4 Sample handling meets or exceeds contract requirements	<input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
5 Any deficiencies noted during field inspections explained/justified to the PMs satisfaction	<input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
Average Score (Total Score / Number of Sub-Criteria Rated)	0.0
Comments:	

Lab Testing	1 2 3 4 5 N/A
1 Knowledge and proficiency in the applicable laboratory testing procedures (i.e. AASHTO, ASTM, DOTD TR)	<input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
2 Exercised care in reducing the time and handling between extrusion and testing	<input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
3 75% or greater of extruded cohesive samples UU strength tested	<input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
4 Exercised sound engineering judgement in the assignment of sample testing	<input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
5 Laboratory certification(s) maintained without major deficiencies	<input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input checked="" type="radio"/>
Average Score (Total Score / Number of Sub-Criteria Rated)	0.0
Comments:	