



DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT
INTRADEPARTMENTAL CORRESPONDENCE

REFERRED TO

- _____ REFERRED FOR ACTION
- _____ ANSWER FOR MY SIGNATURE
- _____ FOR FILE
- _____ FOR YOUR INFORMATION
- _____ FOR SIGNATURE
- _____ RETURN TO ME
- _____ PLEASE SEE ME
- _____ PLEASE TELEPHONE ME
- _____ FOR APPROVAL
- _____ PLEASE ADVISE ME

BY _____ DATE _____
 BY _____ DATE _____
 BY _____ DATE _____

MEMORANDUM

DATE: March 27, 2024

TO: Paulette Territo
 Administrative Program Director
 Consultant Contract

FROM: Terrence J. Donahue, Jr.
 Secretary

RE: Selection Justification
 Contract 4400027918
 Statewide Boundary Surveying Services
 IDIQ Contract

In accordance with Louisiana Revised Statute 48:293, this memorandum serves as documentation of selection of NTB Associates, Inc. (Number 2).

DOTD's Location and Survey Section typically manages 2 Boundary Surveying IDIQ contracts for the southern portion of the state, Districts 03 and 07 (4400027918, this contract) and Districts 02, 61, and 62 (4400027919). Due to the large volume of work and the size of the projects located within all of these districts, it would be difficult for one consultant to provide the required data in the time frame required, and which data meets DOTD specifications.

For these reason, I have selected Number 2.


TJD:CSM

RECOMMENDED FOR APPROVAL

DATE

RECOMMENDED FOR APPROVAL

DATE

DocuSigned by:
 RECOMMENDED FOR APPROVAL

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DATE
4/1/2024

DATE