

Retainer Contract for Debris Removal

And Disposal Monitoring Resources

Addendum No. 1, Inquires and Responses for

RFP Solicitation No. 3000002501 (District 02)

RFP Solicitation No. 3000002502 (District 03)

RFP Solicitation No. 3000002503 (District 07)

RFP Solicitation No. 3000002504 (District 61)

RFP Solicitation No. 3000002505 (District 62)

1. Implementation of the Affordable Care Act (ACA) presents an interesting challenge to staffing debris monitoring projects. Debris monitoring personnel have historically been classified as temporary (disaster specific) employees and have not been eligible to participate in group health insurance plans. The Affordable Care Act defines a full-time employee as any employee working 30 or more hours per week. “The term ‘full-time employee’ means, with respect to any month, an employee who is employed on average at least 30 hours of service per week,” section 1513 of the law reads. (Scroll down to section 4, paragraph A.) Implementation of the ACA will now require employers to allow these temporary employees to participate in group health insurance plans. This change will significantly increase labor costs for companies following the law.

Due to the implementation of the ACA, will LA DOTD consider requiring price proposals be submitted utilizing Federal Acquisition Regulation (FAR) audited overhead rates to ensure cost proposals are evaluated uniformly? *Response: No*

2. LA DOTD will award a multi-year contract. If the Department elects to utilize FAR audited overhead rates, will the contract be amended annually to reflect the current year’s rates? *Response: Not Applicable*
3. Attachment I – Price Proposal on page 22 of the RFP lists five classifications (Contract Monitor/Roadway, Contract Monitor/Disposal Site, Contract Monitor/Supervisor/Coordinator, Contract Monitor Office Support, and Contract Monitor Project Manager), and Proposers are required to provide billable hourly rates for each classification. Can we include other classifications outside of these five? *Response: No.* If so, how would you like for us to provide the additional billable hourly rates?
4. Section 1.1.4 on page 31 of the RFP states “during the term of the contract and at expiration, the Contractor will be required to report Veteran-Owned and Service-Connected Disabled Veteran-Owned and Hudson Initiative small entrepreneurship subcontractor or distributor participation and the dollar amount of each.” Are we required to define a dollar amount for subcontractors in the RFP response? *Response: See 5.2.1 “proposer shall include in their proposal the names of their certified Veteran Initiative or Hudson Initiative small entrepreneurship subcontractor(s), a description of the work each will perform, and the ~~dollar value percentage of work and the required billable hourly rate~~ of each subcontract.* If so, can we provide billable hourly rates? See 5.3 Proposed Project Staff “If a sub-Contractor will be used, the proposer should clearly

identify any sub-Contractor arrangements, and provide similar information as requested for the Proposer's staff'.

5. Item 3.1 Minimum Qualifications of the Proposer stipulates that proposer must demonstrate that it has maximum number of staff per classification as required in Attachment IV. Attachment IV provides estimated staffing for all classifications of staff, including Roadway Monitors and Disposal Site Monitors. These two classifications of staff are traditionally hired from the locally impacted community where the work is being completed. As such, can the proposer demonstrate staffing levels achieved for previous projects for these two classifications and explicitly provide dedicated names of staff for management and supervisory personnel? 3.1 has been amend to read as: "The proposal must demonstrate that the proposer has or can obtain the maximum number of staff per classification as required....
6. The LA DOTD has stipulated extensive training requirements for each classification. Due to the "standby" nature of this contract, would the LA DOTD allow the proposer to provide the referenced training to personnel within 72 hours of notice to proceed? *Response: Yes, as long as contractual training is conducted and documented prior to engaging in district Monitoring operations.*
7. Can a proposer submit on all five (5) solicitations? If so, does the LA DOTD require proposed staff to be committed to a single proposal?

Thu 3/6/2014 8:22 AM email to Consultant Community

The following new RFP Advertisement(s) have been posted to the Department's Website. The opening date is **Friday, March 7, 2014.**

Please note: A separate Proposal is required for each project for which the firm desires to be considered.

Solicitation No. 3000002501

Retainer Contract for Debris Removal and Disposal Monitoring Resources, District 02

Solicitation No. 3000002502

Retainer Contract for Debris Removal and Disposal Monitoring Resources, District 03

Solicitation No. 3000002503

Retainer Contract for Debris Removal and Disposal Monitoring Resources, District 07

Solicitation No. 3000002504

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Solicitation No. 3000002505

Retainer Contract for Debris Removal and Disposal Monitoring Resources, District 62

All posts can be found at the CCS website below.

<http://webmail.dotd.louisiana.gov/agrestat.nsf/WebAdvertisements?OpenPage>

8. Attachment IV of the RFP lists the maximum number of personnel to be provided by position. What would be the minimum number of personnel in each of the Districts above? **Response: This is situational relative. The Minimum number of personnel activated will be at the discretion of the DOTD District Debris Manager in support of meeting all debris monitoring requirements.**
9. If a firm were to submit a proposal to provide services in more than one district, can some of the same personnel be listed on the roster in more than one District? **Response: If submitting for multiple Retainer Contract(s), (i.e., multiple Districts), it is preferable that the Supervisor/Coordinator and Project Manager positions for each district be different personnel and specific to each District.**
10. What firm received the current contract in the Districts listed above or can you direct me to this information on the LA DOTD website? **Response: Current District Debris Monitoring Contracts “Term of Contract began August 1, 2011 and will terminate July 31, 2014”. LADOTD Intranet location is:**
11. What was the amount of the current contract in the above Districts or can you direct me to this information on the LA DOTD website?

If you feel this information is public record and desire to copy/view this information, please complete a Public Records Request form. The form can be found at the following link:
<http://www.dotd.la.gov/downloads/publicrecords.pdf>

12. Page 24 -25 of the request for proposal (RFP) provides a listing of minimum training courses required of all field staff. Can the State of Louisiana Department of Transportation and Development (DOTD) provide an outline of DOTD training requirements to make sure our training program is in compliance? **Response: The LADOTD Training requirements are listed within the RFP and are based on current internal agency assessment with respect to required personnel operational safety and knowledge.**
13. Item 6.5.1 on page 16 indicates that the Veteran Initiative and Hudson Initiative does not apply if “the funding source being utilized includes restrictions (i.e. FEMA funds, HUD funds, etc.)” Since the proposed project will be funded by FEMA, we assume the Veteran Initiative and Hudson Initiative participation does not apply. Please confirm.

Response: The following “Note” is not part of the RFP, Please disregard. “Note: This section should not be used if the funding source being utilized includes restrictions, (i.e. FEMA funds, HUD funds, etc).”

14. If the Hudson/Veteran Initiative does not apply to this solicitation, how will this affect scoring? Will the maximum score for each factor be changed to still achieve a total score of 100 points? Or will the total score simply be calculated at 90 points?
Response: Veteran/Hudson Small Entrepreneurship Program Participation does apply.

- 15.** Page 28 indicates that “contractor shall provide personnel with a DOTD identification badge and two magnetic vehicle decals”. Is the selected contractor responsible for providing these items? Or will these be provided by DOTD? If it’s the contractor, then please list the badging requirements. *Response: Upon contract award selected Contractor will be provided ID badge and vehicle decal specifications.*
- 16.** Item 1.1.2 Performance Measures (pg. 31) indicates that the contractor’s performance will be evaluated against “the criteria contained in Attachment III of the RFP and a statistical sampling and analysis of electronic haul ticket data for accuracy....”. We did not see any specific criteria in Attachment III pertaining to performance measures. *Please clarify. Response: The contractor performance criteria is listed under 7.4 Billing and Payment section (Pg. 18).*
- 17.** Can additional positions and rates be included in the price proposal? *Response: No.*