

**STATE PROJECT NO. 700-52-0198
I-12 TO BUSH EIS
ROUTE LA 3241
ST. TAMMANY PARISH**

Questions and Answers

Question 1

The solicitation for this project requires an economist or planner with experience with the REMI economic model. Is there another model that would be acceptable as a substitution?

Answer 1

No. DOTD requires experience with the REMI economic model.

Question 2

Does the Real Estate professional (identified in 4.h of the Minimum Personnel Requirements) need to be listed on DOTD's current Real Estate Agent Panel, or only need to have expertise in developing conceptual stage relocation plans with appropriate experience?

Answer 2

It is not required that the Real Estate professional be listed on DOTD's current Real Estate Agent Panel, provided that the professional has the proper expertise.

The individual preparing and signing the conceptual stage relocation assistance plan shall have the following **minimum** qualifications:

A baccalaureate degree plus three (3) years of full time experience as an employee or a consultant for an expropriation agency or other governmental agency in the relocation assistance field. Successful completion of five (5) of the following six (6) IRWA Courses (or equivalent courses from other organizations approved by DOTD): 501 (Relocation Assistance), 502 (Business Relocation), 503 (Mobile Home Relocation), 504 (Computing Replacement Housing), 505 (Advanced Relocation Assistance 1 – Residential) and 506 (Advanced Relocation Assistance 2 – Business) may be substituted for one (1) year of full time experience as an employee or a consultant for an expropriation agency or other governmental agency in the relocation assistance field. The following National Highway Institute Courses: NHI Course Number FHWA-NHI-141029, Basic Relocation under the Uniform Act can be substituted for IRWA Courses 501 and 504. NHI Course Number FHWA-NHI-141030, advanced Relocation under the Uniform Act can be substituted for IRWA Courses 505 and 506. NHI Course Number FHWA-NHI-141031, Business

Relocation under the Uniform ACT can be substituted for IRWA Course 502. Eight (8) years of full time work experience in any field may be substituted for the required baccalaureate degree only.

Additional education, training, and experience, as well as proven ability are required for more complex assignments.

Question 3

I understand the Minimum manpower requirement -

“At least one Principal or other Responsible Member of the Prime-Consultant must have a minimum of five years experience in the preparation of NEPA documents in accordance with the National Environmental Policy Act (NEPA) for the USACE, including Environmental Impact Statements and who has completed the “NHI course No. 142005, National Environmental Policy Act (NEPA) and Transportation Decision Making,” or an equivalent course. “

To mean that if you do not have 5 years experience preparing EIS’s for the USACE then you are not qualified – is that a correct read of the requirement? I have close to 20 years experience working on 404 projects with the USACE, have prepared EA’s for the LDOTD and FHWA and prepared EIS’s for planning sections of the USACE and have taken and completed the referenced NEPA course.

Answer 3

A firm needs to have 5 years of NEPA experience for the Corps, some of which includes EIS work. We are looking for experience with the Corps’ 404/10 program.

Question 4

What is an acceptable equivalent to the NHI Course No. 142005?

Answer 4

DOTD does not have a list of acceptable equivalents. DOTD prefers completion of the stated NHI course. DOTD will, however, entertain requests for approval of possible equivalent courses on a case-by-case basis. The Prime-Consultant shall send a request to the Consultant Contracts Services Administrator with a copy to the Environmental Project Manager with the course name and description.

Question 5

In the Minimum Personnel Requirements, Item Number 2 – is it a requirement that the individual with experience performing NEPA for USACE be the same person that took the NHI Course or its equivalent.

Answer 5

Yes. This must be the same person.

Question 6

On page 5 of the advertisement, “Certifications of Compliance must be submitted with and made part of the Consultant’s SF-24-102 for all Manpower Requirements listed herein.” Can you provide further clarification as to what we need to submit to meet this requirement?

Answer 6

If certifications or course requirements are required in the Minimum Personnel Requirements, it is required that copies are submitted in the SF 24-102 (certifications – base course, asphalt, etc.) for CEI staff, certificate of completion for NHI classes, etc.)

Question 7

Can DOTD confirm that we do not need to complete Section 3b of the SF 24-102 since this is not an engineering project?

Answer 7

Correct. A name is not needed for Section 3b. Please put “N/A.”

Question 8

Page 5 of the RFQ states “Certifications of Compliance must be submitted...” Does this include copies of PE Registrations and the Section 106 certificate for the archaeologist?

Answer 8

While the 106 certification **is** required with the submittal, we normally do not ask for the PE certification to be attached. However, it does not hurt to add this as it does make grading easier for the staff doing the review.

Question 9

Please confirm that the revised 4b minimum personnel requirement in regards to the botanical course work requires 24 hours of course credit, not 3 days (24 hours) of course work.

Answer 9

In regards to 4b, we are referring to 24 hours of college course credit earned, not 3 days of course work.

Question 10

Regarding the economic analysis, what level of analysis was the DOTD/USACE looking for? Was there a particular format the DOTD would like to see? Did the DOTD want local, regional, and state output data and analysis?

Answer 10

- a. The analysis should support the economic portion of the purpose and need and show which alternatives would meet that purpose and need.
- b. While DOTD does not have a specific format, the analysis would be incorporated into the scope as per USACE instructions.
- c. It is anticipated that this will be on more of a local and regional level.