

**REQUEST FOR PROPOSALS**  
**LTRC PROJECT NO. 25-1PF, SIO NO. TBD**  
**Artificial Intelligence and Its Role and Use Within State Departments of**  
**Transportation**

We are enclosing a request for proposals pertaining to the captioned topic for your distribution to appropriate personnel who may wish to respond. A copy of LTRC Research Manual can be found here: [http://www.ltrc.lsu.edu/pdf/2016/LTRC\\_RESEARCH\\_MANUAL\\_FINAL.pdf](http://www.ltrc.lsu.edu/pdf/2016/LTRC_RESEARCH_MANUAL_FINAL.pdf), which defines an acceptable proposal format in Chapter 3.3. Proposals must be submitted using the downloadable Proposal Form found here: <http://www.ltrc.lsu.edu/downloads.html>. A copy of a Proposal Review Form that our review panel uses to rate the proposals can be found here: [http://www.ltrc.lsu.edu/pdf/proposal\\_review.pdf](http://www.ltrc.lsu.edu/pdf/proposal_review.pdf).

Please note that you must use the forms that are linked in these instructions above. In addition, your proposal title must exactly match our RFP title. A different titled RFP will not be considered.

Proposals must be received by LTRC by **NOON (CST) on OCTOBER 18, 2024**. An electronic copy shall be submitted to Sheri Hughes via [Sheri.Hughes@la.gov](mailto:Sheri.Hughes@la.gov) copying [Samuel.Cooper@la.gov](mailto:Samuel.Cooper@la.gov) before the due date.

Dr. Tyson Rupnow has been assigned to manage this project and may be contacted at 225-767-9124 or [tyson.rupnow@la.gov](mailto:tyson.rupnow@la.gov) for any discussion of related concerns.

**IMPORTANT \*\* IMPORTANT \*\* IMPORTANT**

**TO ENSURE THAT YOU CONTINUE TO RECEIVE REQUESTS FOR PROPOSALS FROM LTRC, PLEASE SEE PAGE 2 FOR IMPORTANT INSTRUCTIONS ON HOW TO ENROLL IN MYDOTD BEFORE JANUARY 1, 2025.**

We value our relationship with your fine institution and appreciate your interest in the Center.

Sincerely,

*Samuel B. Cooper, Jr.*

Samuel B. Cooper, Jr., Ph.D., P.E.  
Director

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**FUTURE REQUESTS FOR PROPOSALS  
FROM LOUISIANA TRANSPORTATION RESEARCH CENTER**

**IMPORTANT NOTICE REGARDING FUTURE LTRC SOLICITATIONS**

**Please be advised:**

Effective September 1, 2023, LA DOTD's Louisiana Transportation Research Center (LTRC) will solicit Requests for Proposals (RFP) through this current method/email as well as through MyDOTD.

**Beginning on January 1, 2025, LTRC will ONLY utilize MyDOTD for these solicitations.** Please see below instructions to sign up.

- MyDOTD is a communications service that is located on the DOTD website in the top right hand corner by selecting the [MYDOTD](#) tab.
- Anyone can click on MYDOTD and enter into the portal where there is a [training link](#) (which offers sign up step by step instructions) and a map of the state that outlines the district and the parishes.
- You can click on any parish to be brought the parish page. Each parish page lists the most recent press releases, road and lane statuses, and public meeting announcements, as well as twitter page links, a link to 511 and a link to active projects in the parish.

Once you have signed up, in order to receive LTRC's RFP's, you will need to select "**CCS Advertisements**" under "**Release Type(s)**".

You can also elect to receive other notifications including road/lane closures, public meetings, press releases, information by project, region or parish, route, etc.

Please share these instructions with anyone who would be interested in being notified about LTRC/LA DOTD announcements.