

CONTRACT NOS. 4400003768 AND 4400003769

RETAINER CONTRACTS FOR LAND SURVEYOR (STAKING) SERVICES FOR PROJECTS STATEWIDE

QUESTIONS AND ANSWERS

1. According to the advertisement, it only states the maximum limiting compensation for each retainer contract is \$250,000.00. How will the selected consultant for each contract be paid?

Compensation will be through Task Orders/Purchase Orders

What are the rates?

Rates will be decided on a case-by-case basis due to differing factors. DOTD's Contracts Section and Location & Survey will be involved when deciding rates.

Will it be hourly?

Most compensation will be billed on hourly man hours. This could change if special circumstances require a change in type of compensation.

2. The Scope of Services (on page 2) is rather vague; is there more details somewhere we can read?

Consultant shall:

- Mail property owner notification letter to each property owner, except when the property owner made the staking request
- Coordinate with property owner(s) to gain entry to subject property
- Stake all required right of way parcels as follows:
 - Stake all points of intersection and breaking points
 - Install survey grade stakes with suitable color flagging to mark points
 - Mark stakes with project centerline station, offset distance and parcel number using survey grade marker
- Clear brush and debris as necessary for visual line of site
- Leave subject property in as close to same condition as before the staking
- Notify DOTD when requested services are complete
- Make corrections, revisions, and provide information for right of way survey services as directed by DOTD
- Perform other tasks and activities necessary to complete the right of way staking services

This is the most current and accurate land surveying description for Scope of Services.

3. Under the Deliverables, you refer to the DOTD Right of Way Manual. I looked on your website and I cannot find it. Where could we view it?

On the Internet type – Louisiana Department of Transportation and Development – Click
On the left side click Pre-Construction, then arrow over and down to Right of Way – Click
On the left side is Manual – Click

4. There are two retainer contracts that say “statewide”. Are both contracts statewide or is one north LA and one south LA?

Both contracts are statewide.

5. Did the SF 23-116 replace the DOTD Standard Form 24-102 that was revised November 2011. If so, please provide our office with a copy of the document in Word Format for submission to the above RFQ due Tuesday, May 7, 2013.

It is a word document on the Advertisement.