ENGINEERING AND RELATED SERVICES
February 16, 2007

STATE PROJECT NO. 704-92-0036 and 704-92-0037
PERMANENT REPAIR TO FEDERAL AID ELIGIBLE ROADS
AS A RESULT OF DAMAGE DUE TO HURRICANE KATRINA IN 2005
JEFFERSON, ORLEANS, PLAQUEMINES, ST. BERNARD AND
ST. TAMMANY PARISHES

Under Authority granted by Title 48 of Louisiana Revised Statutes, the Louisiana Department of Transportation and Development (DOTD) hereby issues a Request for Qualification Statements (RFQ) on Standard Form 24-102 (SF 24-102), "Professional Engineering and Related Services", revised January 2003, from Consulting Firms (Consultant) to provide engineering and related services. **All requirements of Louisiana Professional Engineering and Land Surveying (LAPELS) Board must be met prior to the execution of the contract.** One Prime-Consultant/Sub-Consultant(s) (Consultant/Team) will be selected for this Contract.

Project Manager – Mr. Jeff Burst, P.E., he may be reached at (225) 379-1356.

PROJECT DESCRIPTION

The Consultant/Team will be required to provide program administration, management and other engineering services for the necessary repairs to federal aid eligible roadways for damages inflected as a result of Hurricane Katrina and the subsequent inundation and overloading of these roadways. This contract will be for program administration which will include, but is not limited to, coordination with the DOTD, New Orleans MPO, N.O. Sewerage and Water Board, FEMA, local businesses, debris removal operations, and public and private utilities. Program administration shall also include coordination with special events/local festivals such as Mardi Gras, Jazz Fest, Super Bowls, etc. Administration under this contract will also include program fiscal monitoring and the establishment of program/project controls. Management services are to include design consultant management, providing for pavement distress data collection/analysis, typical section design and providing construction project CE&I services necessary for the successful repair and rehabilitation of roadways damaged due to Hurricane Katrina. Phase A begins with an initial list of individual project segments which are contained herewith as Appendix A. Subsequent Phases (B, C, etc.) may be added in the future as additional FHWA approved DIR's become available, potentially totaling up to approximately five hundred (500) miles of roadways. A list of the individual project segments are contained herewith as Appendix A, as well as a copy of Technical Assistance Report No. 07-2TA (Impact of Hurricane Katrina on Roadways in New Orleans Area).

SCOPE OF SERVICES

The selected Consultant/Team will provide the program administration, management, data collection and analysis, typical section design, and CE&I services for the repair and rehabilitation of roads in the New Orleans MPO and surrounding Parishes. The Consultant/Team selected to provide Program Administration and Management will be expected to provide consulting services to DOTD required for the timely and successful delivery of the FHWA funded Submerged Roads Program. All roads under this contract are on the federal aid eligible system and are covered by approved FHWA (Damage Inspection Reports) DIR's.

The DOTD will make the selections and enter into contracts with the selected design consultant, but the Program Manager/Team will assist DOTD in developing the project scopes and predetermined contract fees. The Program Manager/Team will be responsible for the management of all design consultant contracts and the providing of certain specified implementation tasks such as right-of-way acquisition, utility relocations, permits, etc., (should they become necessary, although not anticipated) for the total program delivery. The services are also to include the following:

1. Development of a Program Strategy; Program Manager / Team will:
Be required to develop an overall strategy for execution and completion of the Program. The Strategy must include input from the DOTD, MPO, N.O. Sewage and Water Board and Entergy, as well as a system for project prioritization. The strategy will also address issues related to preconstruction and construction activities including developing typical sections and re-habilitation strategies, design standards, coordination between contract consultants, and all items that influence project delivery schedules and costs. Procedures will be developed to address and remediate unexpected program issues in a timely manner.

2. Develop the Program Schedule; Program Manager / Team will:
Develop a preliminary program schedule and establish schedule milestone dates for all events necessary to advance each project to construction in accordance with the Program Strategy. The Program schedule shall be reviewed and agreed upon by all parties. Any issues affecting an individual project segment shall be reviewed by the DOTD, the Program Manager/Team, and the design consultant on a case by case basis. Individual roadway segments may be logically combined into one construction contract for bidding.

3. Program Development; Program Manager / Team will:

- Provide a system for tracking all projects preconstruction and construction activities and projections of the outcome. The system will be easily understood and accessible by DOTD and contract consultants. Project status reports will be provided on a monthly basis to DOTD and contract consultants.
- Establish a procedure to identify activities that fall behind schedule and will be responsible for establishing a Recovery Plan with the contract consultants and DOTD.

- Be responsible for recommendations to the DOTD and its contract consultants to resolve issues that will impact the Program Schedule and Budget.

4. Inspection, Testing and Analysis; Program Manager/Team will:

- Based on the existing FHWA Damage Inspection Reports (DIR's), create a plan to provide for the visual inspection and minimum core sampling of each section of roadway.
- Based upon the visual inspection and lab results of the minimum core sampling, develop a rehabilitation plan (limits of full-depth patching, overlay, etc.) and a typical section for each unique roadway segment.
- Recommended typical section rehabilitations will be compared to the existing DIR's and the DIR's will be modified and approved as necessary.

5. Program Design Oversight; Program Manager/Team will:

- Represent DOTD in assuring that all projects are designed in accordance with the policies outlined in the Program Strategy.
- Provide design consultants with appropriate typical sections and rehabilitation strategy for each unique roadway segment.
- Provide all supporting documentation to DOTD regarding any Phase 1 environmental applications (Programmatic Categorical Exclusions, etc.), particularly the SHPO Section 106 process.
- Receive and resolve design issues from contract design consultants in compliance with the Program Strategy. A reporting system to document and record the history of design decisions will be maintained and provided to DOTD.
- Receive, review and distribute preliminary plans from the contract design consultants and schedule all field meetings and plan-in-hands. Proper minutes of those meetings will be provided by the Program Manager/Team and distributed to attendees.
- Receive and review proposed design exceptions and make recommendations to DOTD. All supporting documentation will be reviewed by the Program Manager/Team upon receipt from the contract design consultant.
- Final plans will be submitted to the Program Manager/Team who will be responsible for design reviews, constructability reviews, cost estimates and submittal to DOTD for contract letting. All cost estimates and schedules will be continually updated and tracked for the Letting schedule.
- Conduct Pre-bid Conferences as necessary, and will be responsible for having appropriate plan revisions made by the contract design consultant.
- Review and recommend all Special Provisions and develop the construction proposal and all bid contract documents for DOTD.
- Review data and make recommendations to DOTD construction personnel and contract design consultants to resolve plan issues during construction. These decisions will be documented and furnished by report to DOTD.
- Will obtain all the necessary agreements and permits (should any be required) for the Program and/or each construction project.

- Continually monitor and review the feasibility of the Program as a whole, and advise/recommend to DOTD on any potential Program changes.

6. Utility Evaluation

The Program Manager/Team will:

- Video all sewer lines and storm drains for documentation of existing damage and cleanout requirements.
- Document all existing and final conditions of lines, drains, structures, etc. Report all damages and recommend repair measures.
- Coordination with N.O. Sewerage and Water Board is required.
- Additional monitoring and video evidence may be required during CE&I operations.

7. Public Involvement; Program Manager/Team will:

- Develop a public outreach program to regularly present status of the Program and all remaining projects and document comments and suggestions regarding each.
- Recommend modifications and adjustments to the Program/project segments, if necessary, in order to gain overall project acceptance by all involved.
- Present any proposed modifications and confirm DOTD's concurrence before proceeding with final design.
- Provide adequate office staffing to receive and respond to the public, Legislators and other inquirers. The inquiries and responses should be documented for reference and furnished to DOTD.
- Be available to attend and assist with the Public Involvement Process to provide information on program/project status.
- Be available to provide oral or written briefings to the DOTD Executive Committee, the Program Steering Committee, the Louisiana Transportation Committee, the MPO and Legislative members to update on the program's status.

8. Construction Engineering and Inspection; Program Manager/Team will:

- Coordinate with DOTD District personnel to schedule and attend the Pre-construction Meeting. The Consultant will be required to conduct the meeting.
- Maintain all construction field records; make daily entries in the project diary to indicate the Consultant's personnel and Contractor's personnel present on the job site, the Contractor's personnel and equipment being utilized on the project, the work being accepted, the acceptability of traffic control, and the charging of contract time through the Site Manager.
- Coordinate with the Parish Engineers/Representatives for all relocations/adjustments of utility facilities for the construction.
- Provide all necessary personnel and equipment, or coordinate the activities of the selected testing laboratory to perform the required field-testing for quality assurance in accordance with the latest DOTD Sampling and Testing Manual.
- Collect and submit all sampled materials to be tested by DOTD District Testing Laboratories, in accordance with the stipulated Sampling Manual.
- Inspect the contractor's construction operations (daily) to ensure that all work is performed in accordance with the specified plans and specifications.

- Keep clear and concise records of the contractual operations, prepare monthly pay estimates, and make monthly progress reports in conformance with DOTD requirements.
- Prepare final estimate packages, including Form 2059 – "Summary of Test Results" in conformance with DOTD requirements.
- Review all form work drawings and submit to DOTD for further handling, review, and distribution.
- All construction activities shall be coordinated between the Consultant, the Owner, and an assigned representative of the DOTD. All work standards, methods of reporting, and documentation of pay quantities will be in accordance with the policies and procedures of the DOTD. All partial and final construction estimates, and other information must be submitted on forms approved by the DOTD.
- Be available for conferences, visits to jobsites, and/or inspections by DOTD authorized representatives.
- Be required to submit "As-Built" plans with the final estimate. "As-Built" plans are to reflect all changes made from the original plans. All changes to the plans are to be made using a 746-1/2 Tuscan red pencil.
- When it is stipulated by the Project Specifications, that approval by DOTD is required for material, equipment, and/or construction procedures, DOTD policies for obtaining such approval will be followed.
- All construction inspection personnel utilized by the Consultant must meet and retain the same qualification and certification requirements as required of DOTD construction personnel.
- The Contractor will perform construction layout, and the Consultant will perform, or hire a licensed surveyor to perform, any necessary spot checks for verification. All surveying must be in accordance with the requirement of LAPELS.
- Any proposed changes in plans or in the nature of the work will be pre-approved in writing by the DOTD, prior to the performance of stipulated work.
- Plan changes throughout the life of the project will also have to be written by the Consultant and approved through the DOTD's process.
- The Consultant will monitor and document all construction claims, and provide recommendations on disposition of claims.
- The Consultant will be required to perform record keeping on Site Manager.

ITEMS AND SERVICES TO BE PROVIDED BY THE DOTD

The DOTD will furnish, without charge, the following services and data:

1) Laboratory testing of materials. DOTD District 02 Testing Laboratory in Jefferson Parish and/or District 62 Testing Laboratory in Tangipahoa Parish will perform laboratory tests in conjunction with specialty testing performed at the DOTD Central Laboratory in Baton Rouge, Louisiana, using samples procured, and submitted by the Consultant and/or his staff.
2) The DOTD will select and provide project design consultants to be managed by the program administrator/manager.

3) The DOTD will assign a project coordinator from its District (02) and/or District (62) Office to serve as a construction coordinator for the DOTD during individual project construction.

REFERENCES

All services and documents will meet the standard requirements as to format and content of the DOTD; and will be prepared in accordance with the latest applicable editions, supplements and revisions of the following:

1. AASHTO Standards, ASTM Standards or DOTD Test Procedures
2. DOTD Location and Survey Manual
3. DOTD Roadway Design Procedures and Details
4. DOTD Hydraulics Manual
5. DOTD Standard Specifications for Roads and Bridges
6. Manual of Uniform Traffic Control Devices
7. DOTD Traffic Signal Design Manual
8. National Environmental Policy Act (NEPA)
9. National Electric Safety Code
10. National Electric Code (NFPA 70)
11. DOTD Environmental Impact Procedures (Vols. I-III)
12. Policy on Geometric Design of Highways and Streets
13. Construction Contract Administration Manual
14. Materials Sampling Manual
15. DOTD Bridge Design Manual
16. Consultant Contract Services Manual
17. Geotechnical Engineering Services Document
18. FHWA Emergency Relief (ER) Manual
19. Construction Plans Quality Control and Quality Assurance Manual
20. DOTD Project Delivery Manual

COMPENSATION

Compensation to the Consultant for services rendered in connection with this Contract will be made on the basis of actual cost plus a negotiated fixed fee, with a maximum two year limitation as established by DOTD. Future two year compensation will be negotiated with the selected consultant and agreed upon at least 60 days prior to the end of each previous period. Each two year period is to begin on the day and month of the very first NTP.

The selected Consultant/Team will be required to submit the cost proposal for the first two years of the contract within 14 calendar days following the notification of selection. All negotiations must be completed within 30 calendar days following the notification of selection.

Compensation for all inspectors/technicians shall be based on Consultant's audited field overhead rate or a statewide field overhead rate. Compensation for Engineering and Related Services shall be based on the Consultant's office overhead rate or a self-imposed overhead rate.

CONTRACT TIME

The services under this contract may be renewable on a two year basis up to a maximum of 72 months. The services to be performed during the first two year period under this contract will commence promptly upon receipt of the written NTP from DOTD's Consultant Contract Services Section, and will be in effect for the duration of 24 months. The DOTD may not elect to renew the contract and/or shorten the maximum 72 month contract time based upon program completion or fiscal constraints. The delivery schedule for all project deliverables will be established by the Project Manager.

MINIMUM PERSONNEL REQUIREMENTS

The following requirements must be met by the Prime Consultant or Sub-Consultant at the time of submittal:

1. At least one Principal of the Prime Consultant must be a Professional Engineer registered in the State of Louisiana.
2. The individual designated in the proposal as the Program Administrator and who is in responsible charge of all the work under the contract must be employed by the Prime Consultant on a full-time basis, and be a Professional Engineer registered in the State of Louisiana.

The following requirements must be met by the Prime Consultant or Sub-Consultant at the time services are required:

3. The individual(s) who will be in responsible charge of the distress data analysis and preparation/design of project typical sections under this contract must be employed by the Prime Consultant or a Sub-Consultant on a full-time basis, and be a Professional Civil Engineer registered in the State of Louisiana.
4. The individual(s) who will be in responsible charge of the construction engineering and inspection under this contract must be employed by the Prime Consultant or the Sub-Consultant on a full-time basis, and be a Professional Civil Engineer registered in the State of Louisiana.
5. The Prime Consultant or Sub-Consultant must have employed on a full-time basis qualified and certified construction inspectors. Two must be DOTD Certified Inspectors who must have completed the Work Zone Traffic Control Technician and Flagger course, and one inspector or engineer must have completed the Traffic Control Supervisor course. All inspectors must only inspect appropriate corresponding construction/plant activities for which they are certified. Where no certification exists for a particular activity a senior construction inspector will be provided. A non-certified construction inspector can inspect operations/activities

of a project provided that a certified inspector makes daily visits to the operation/activity. The certified inspector must sign all reports.

ELECTRONIC DELIVERABLES

The Consultant hereby agrees to produce electronic deliverables in conformance with "DOTD Software and Deliverable Standards for Electronic Plans" as outlined at http://www.dotd.louisiana.gov/highways/project_devel/design/electronic_standards_disclaimer.asp. The Consultant shall download and apply the latest CAD standards. The Consultant hereby agrees to install incremental updates to software and CAD standards as instructed by the Project Manager. Such updates will not have a significant impact on the development time or delivery date for project plans, or require the Consultant to purchase additional software. Prior to proceeding with plan development, the Consultant shall contact the Project Manager for any special instructions regarding updates to standards or project-specific requirements if this information has not already been provided.

In the event that any electronic standard conflicts with written documentation, including DOTD plan-development manuals, the electronic standard typically governs. The Consultant is responsible for contacting the Project Manager should questions arise.

Plan deliveries shall be made on CD or DVD media and labeled with media-compatible indelible ink on separate lines as follows:

State Project Number
"Final Plans Submittal", "60% ACP Submittal" (or other milestone)
"Electronic Deliverables"
Consultant Firm Name

The CD/DVD shall be delivered with a signed cover letter that includes, among the formalities, a deliverable "hash" code that is documented in a report generated by the ControlCAD Indexer Submittal tool. The hash code is used to verify that the CD is authentic. At any stage of the plan development process, the Project Manager may require plan delivery by other methods including, but not limited to, upload to the DOTD ProjectWise repository.

The prime Consultant is responsible for ensuring that Sub-Consultants are prepared to produce electronic deliverables in conformance with DOTD electronic standards for plans.

QUALITY CONTROL/QUALITY ASSURANCE

The DOTD requires the Consultant to develop a Quality Control/Quality Assurance program or adopt DOTD's program; in order to provide a mechanism by which all construction plans can be subject to a systematic and consistent review. Consultant's must ensure quality and adhere to established design policies, procedures, standards and guidelines in the preparation and review of all design products. The DOTD shall provide limited input and technical assistance to the Consultant. The Consultant's plans shall meet or exceed DOTD's Construction Plans Quality Control / Quality Assurance Manual and EDSM No. Volume I. 1.1.24 on Plan Quality. The Consultant shall transmit plans

with a DOTD Quality Control/Quality Assurance Checklist, Documentation Manual for Project Delivery, and a certification that the plans meet the DOTD's quality standards.

EVALUATION CRITERIA

A two Tiered evaluation process will be used in the selection or the Consultant/Team. The criteria to be used by DOTD in evaluating responses for the selection of a Consultant to perform these services are:

1. **Consultant's firm experience on similar programs:**
   Administration/management, weighting factor of 6.
   Distress data collection/analysis, weighting factor of 2.
   CE&I, weighting factor of 5.

2. **Consultant's personnel experience on similar programs:**
   Administration/management, weighting factor of 6.
   Distress data collection/analysis, weighting factor of 2.
   CE&I, weighting factor of 5.

3. **Consultant's firm size as related to the total estimated program cost:**
   Administration/management, weighting factor of 2.
   Distress data collection/analysis, weighting factor of 1.
   CE&I, weighting factor of 3.

4. **Consultant's past performance on similar DOTD projects:**
   ** Administration/management, weighting factor of 1.
   ** Distress data collection/analysis, weighting factor of 1.
   CE&I, weighting factor of 4.

5. **Consultant's current work load:**
   Administration/management, weighting factor of 1.
   Distress data collection/analysis, weighting factor of 1.
   CE&I, weighting factor of 2.

6. **Location where the work will be performed:**
   Administration/management, weighting factor of 5;
   Distress data collection/analysis, weighting factor of 2;
   CE&I, weighting factor of 6

7. **Consultant's Interview/Presentation**.

** **All Consultants/Teams will be given a score of 4 for this evaluation item.**

TIER 1 Evaluation: All Consultants/Team members will be evaluated as indicated in Items 1-6. The evaluation will be by means of a point-based rating system. Each of the

above criteria will receive a rating on a scale of 0-4. The rating will then be multiplied by the corresponding weighting factor.

Administration/management accounts for 55% of the work.
Distress data collection/analysis accounts for 10% of the work.
CE&I accounts for 35% of the work.

Should a Prime or Sub-consultant significantly participate in performing the work under two or more of the above subcategories then they will receive a rating within each subcategory. Should more than one team member contribute significantly to work under an individual subcategory then the rating of each contributor will be averaged prior to multiplying the rating for that subcategory by the weighting factor for that subcategory.

TIER II Evaluation: The Consultants/Teams on the TIER I short-list of the three (if three are qualified) highest rated Consultant/Teams will be asked to attend an Interview/Presentation (Item 7) within three weeks of the announcement of the alphabetical TIER I short-list. The presentation will be made in Power-Point format, and the power point presentation of the selected Consultant/Team will, at DOTD's discretion, become part of the contract. During the presentations each Consultant/Team will be given 40 minutes for the Presentation/Interviews and an additional 20 minutes to answer any questions. The schedule of Presentation/Interviews will be announced at the time of the announcement of the alphabetical TIER I short-list.

The Consultant's Interviews/Presentations (Item 7) will be used to develop the ranked TIER II short-list. The TIER I ranking will not be a part of the ranking for the TIER II short-list. A ranked TIER II short-list of the three (if three are qualified) highest rated Consultant/Teams will be submitted to the Secretary of the DOTD. The Secretary will make the final selection. DOTD's Consultant Evaluation Committee will be responsible for performing the above described evaluation, and preparation of the TIER I and TIER II short-lists.

The presentation will include/outline the following points (Each item's weight to the overall presentation is shown in parentheses):

1) Proposers knowledge and understanding of the program (3).
2) Proposers concept of the scope of necessary program administrative and management requirements (3).
3) Proposers team qualities and attributes to be brought to bear on the program (3).
4) Proposers force requirements during the first two years of the program (2).
5) Proposers foresight as to the force requirements during years 3 through 6 (1).
6) Methods to measure/document distress and relate to rehabilitation strategies (1).
7) Methods to be used to control administrative and management costs (3).
8) Plan to be used to communicate and coordinate with DOTD and public and private stakeholders (2).
9) Concepts to control/manage project costs and schedule (3).

10) Concepts to be used to manage design consultants relative to plan quality (QA/QC) and schedule (3).
11) Concept to be utilized to control construction costs and lessen negative public impact (3).
12) Other points that the Proposers wishes to be considered in the evaluation (2).

The Tier II evaluation will be based on an adjectival rating process. Each member of the evaluation committee will individually rate each evaluation criterion listed above as weighted and assign intensity ratings as defined in the Table below. Plus (+) and Minus (-) signs can also be used to further separate firms within a rating class.

Intensity/Rating	**Adjunctive/Description**
E	**Excellent** – Significantly exceeds the stated objectives/requirements and demonstrates an exceptional understanding of the goals and objectives of the project. Outstanding level of quality with no weaknesses.
G	**Good – E**xceeds the stated objectives/requirements and demonstrates an understanding of the goals and objectives of the project. Strengths outbalance any minor weaknesses that exist.
A	**Acceptable** – Proposal meets the stated objectives/requirements and demonstrates an understanding of the goals and objectives of the project. There are minor weaknesses that can be overcome.
U	**Unacceptable –** Fails to meet the stated objectives/requirements or demonstrate an understanding of the goals and objectives of the project. There are significant weaknesses.

E +	**12**	**A +**	**6**
E	**11**	**A**	**5**
E -	**10**	**A -**	**4**
G +	**9**	**U +**	**3**
G	**8**	**U**	**2**
G -	**7**	**U -**	**1**

Once each board member completes evaluations for all factors, the process moves to group consensus. All members will meet as a group, under the direction of the chairperson to arrive at a consensus evaluation for each presentation. In consensus, members of the evaluation committee seek a mutually agreeable outcome that all members can support for each factor as listed above. The corresponding value will then be multiplied by the item's weight then totaled for the final presentation score for that Consultant/Team.

CONTRACT REQUIREMENTS

The selected Consultant will be required to execute the contract within 10 days after receipt of the contract.

INSURANCE - During the term of this contract, the Consultant will carry professional liability insurance in the amount of $1,000,000. The Prime-Consultant may require the Sub-Consultant(s) to carry professional liability insurance. This insurance will be written on a "claims-made" basis. Prior to executing the contract and at the beginning of each new policy period, the Consultant will provide a Certificate of Insurance to DOTD showing evidence of such professional liability insurance.

AUDIT - The selected Consultant/Team will allow the DOTD Audit Section to perform an annual overhead audit of their books, or provide an *independent* Certified Public Accountant (CPA) audited overhead rate. This rate must be developed using Federal Acquisition Regulations (FAR) and guidelines provided by the DOTD Audit Section. In addition, the Consultant/Team will submit semi-annual labor rate information, when requested by DOTD.

DBE/WBE – The selected Consultant/Team will have a DBE/WBE goal of 10% of the contract fee. DBE/WBE participation will be limited to the firms listed on the LA DOTD approved certification list.

The selected Consultant/Team will maintain an approved Project Cost System, and segregate direct from indirect cost in their General Ledger. Pre-award and post audits, as well as interim audits, may be required. For audit purposes, the selected Consultant/Team will maintain accounting records for a minimum of five years after final contract payment.

Any Consultant currently under contract with the DOTD and who has not met all the audit requirements documented in the manual and/or notices posted on the DOTD Consultant Contract Services Website (www.dotd.louisiana.gov), will not be considered for this project.

SUBMITTAL REQUIREMENTS

One original (**stamped original**) and four copies of the SF 24-102 must be submitted to DOTD. **Inspector's certifications must be included in the SF 24-102.** All submittals must be in accordance with the requirements of this advertisement and the Consultant Contract Services Manual. Any Consultant/Team failing to submit any of the information required on the SF 24-102, or providing inaccurate information on the SF 24-102, will be considered non-responsive.

Any Sub-Consultants to be used, including Disadvantaged Business Enterprise (DBE) Sub-Consultants, in performance of this contract, must also submit a SF 24-102, completely filled out and containing information pertinent to the work to be performed.

The Sub-Consultant's SF 24-102 must be firmly bound to the Consultant's SF 24-102. In Section 9, the Consultant's SF 24-102 must identify for each of the above listed evaluation criteria subcategories the percentage of the total work (during the first two years of the program) performed by the Prime and each of the team members. Each subcategory under each criterion must equal 100% and each team member's effort must equal 100%.

Name(s) of the Consultant/Team listed on the SF 24-102, must precisely match the name(s) filed with the Louisiana Secretary of State, Corporation Division, and the Louisiana State Board of Registration for Professional Engineers and Land Surveyors.

The SF 24-102 will be identified with State Projects No. 704-92-0036 and 704-92-0037**,** and will be submitted **prior to 3:00 p.m. CST** on **March 12, 2007**, by hand delivery or mail, addressed to:

Department of Transportation and Development
Attn.: Mr. Edward R. Wedge, P.E.
Consultant Contract Services Administrator
1201 Capitol Access Road, **Room 405-T**
Baton Rouge, LA 70802-4438 or
Post Office Box 94245
Baton Rouge, Louisiana 70804-9245
Telephone: (225) 379-1989

REVISIONS TO THE RFQ

DOTD reserves the right to revise any part of the RFQ by issuing an addendum to the RFQ at any time. Issuance of this RFQ in no way constitutes a commitment by DOTD to award a contract. DOTD reserves the right to accept or reject, in whole or part, all Qualification Statements submitted, and/or cancel this announcement if it is determined to be in DOTD's best interest. All materials submitted in response to this announcement become the property of DOTD, and selection or rejection of a submittal does not affect

this right. DOTD also reserves the right, at its sole discretion, to waive administrative informalities contained in the RFQ.